

# Higher Degrees by Research Scholarships - Awarding Guidelines

## 1. Purpose

The purpose of these guidelines is to transparently communicate to applicants the selection criteria and scoring matrix used to assess Higher Degree by Research (HDR) scholarships at the University of the Sunshine Coast (USC).

USC awards several HDR scholarships through competitive selection rounds each year. The opening and closing dates are published on the USC website.

Applicants are expected to refer to this document and to the relevant HDR scholarship advertisement on the USC website when preparing their application.

The HDR Scholarships Selection Panel will use these Guidelines to assess HDR scholarship applications.

## 2. Eligibility

To be considered for a scholarship, applicants must be accepted into a Higher Degrees by Research program at the University of the Sunshine Coast.

## 3. Selection

In the competitive selection process, USC may give priority to students who:

3.1 are enrolling in an HDR for the first time,

3.2 have not previously completed a Research Doctorate or equivalent,

3.3 have not previously completed a Research Masters degree or equivalent, unless intending to undertake a Research Doctorate,

3.4 have not previously held an Australian Postgraduate Award, Australian Postgraduate Award (Industry) or an Australian Government-funded Postgraduate Research Award (excluding an IPRS or International RTP Fees Offset Scholarship) previously unless it was terminated within six months of the commencement of benefits,

3.5 have not previously been awarded, or currently be in receipt of, a scholarship stipend or other scholarship designed to offset HDR fees.

3.6 Stipend recipients are expected to prioritise their study and enrol on a full-time basis. Part-time study will be considered on a case-by-case basis for exceptional circumstances such as medical reasons or carer's responsibilities. Part-time applicants may apply but will be required to change to full-time study load upon commencement of the scholarship unless exceptional circumstances can be demonstrated.

3.7 for Research Training Program (RTP) Stipend Scholarships, recipients must not be in receipt of an equivalent award, scholarship or salary related to their course of study that provides a benefit greater than 75% of the annual RTP stipend rate at the time of award. Income unrelated to the student's course of study or income received for the student's course of study but not for the purposes of supporting general living costs is not to be taken into account.

## 4. Criteria

Each selection criteria will be weighted according to the percentage listed. The scoring matrix used by the HDR scholarship selection panel can be downloaded under Appendix A of this document.

### APPROVAL AUTHORITY

Deputy Vice-Chancellor (Research & Innovation)

### RESPONSIBLE EXECUTIVE MEMBER

Dean, Graduate Research

### DESIGNATED OFFICER

Dean, Graduate Research

### LAST AMENDED

1 January 2022

### REVIEW DATE

31 December 2022

### STATUS

Active

#### 4.1 Criterion 1 - Academic Achievement

WEIGHT	40%
What is the purpose?	Assess the quality of the candidate's academic performance.
Who should respond to this criterion?	Student applying for scholarship
What information should be included on the response to this selection criteria?	<ul style="list-style-type: none"><li>• Details of undergraduate degrees. If applicable, specify the class of Honours and research topic.</li><li>• Details of Post Graduate Degrees specifically evidence of research components</li><li>• Specify the cumulative/final grade point average for all degrees listed</li><li>• List any academic awards and/or prizes, particularly those related to research courses/and or activities.</li></ul>

#### 4.2 Criterion 2 – Research Capability

WEIGHT	20%
What is the purpose?	Assess evidence of research preparedness and capability
Who should respond to this criterion?	Student applying for scholarship
What information should be included on the response to this selection criteria?	<ul style="list-style-type: none"><li>• Describe your previous research experience and explain how this makes you suitably qualified for the proposed project.<ul style="list-style-type: none"><li>• Research Publications (include impact factor full citation and DOI link to each publication)</li><li>• Research Presentations/Conferences</li><li>• Research Internship/volunteering experience if application</li><li>• Evidence of creative works if applicable</li></ul></li><li>• Provide details of research outputs such as:</li></ul>
Points to note	<ul style="list-style-type: none"><li>• Evidence of research output must be provided in English</li><li>• Publications must be accepted for publication prior to the HDR Scholarship Application submission</li><li>• If the applicant does not provide enough information the publication will not be assessed</li></ul>

#### 4.3 Criterion 3 - Research Project and Environment

WEIGHT	20%
What is the purpose?	Assess the quality of the research project and environment.
Who should respond to this criterion?	Student with input from their Supervision panel
What information should be included on the response to this selection criteria?	<ul style="list-style-type: none"><li>• List the Project title</li><li>• Describe how the project integrates into a defined area of research at USC.</li><li>• Detail the expected impacts of the research proposal</li><li>• Provide the details of resource requirements and available funding for this project</li></ul>

#### 4.4 Criterion 4 - Supervision Team

WEIGHT	20%
What is the purpose?	Assess the quality of advisory team including record of successful supervision, appropriate advisory load, complementary expertise.
Who should respond to this criterion?	Supervision panel
What information should be included on the response to this selection criteria?	Describe how the student/project will be supported by the supervisory team in terms of mentoring, supporting candidate development, time allocated to the project, supervisor expertise and capacity (i.e., the amount of time and resources that the supervisor can allocate)

#### 3.6 Additional for Project-specific HDR scholarships

Project specific HDR scholarships may have additional or varied selection criteria to what is listed here . Always refer to the published advertisement on the USC website for specific scholarship criteria.

## 4. Appendix

Appendix A: Higer Degree by Reasearch Scholarships - Scoring Matrix

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#### SUPERSEDED DOCUMENTS

- Selection of Candidates for Postgraduate Research Scholarships – Guidelines (2018)

#### RELATED LEGISLATION / STANDARDS

- Higher Education Support Act (2003)
- Commonwealth Scholarship Guidelines (Research) 2017