

Course Outline

Code: BUS513

Title: The Literature Review

School:	Business
Teaching Session:	Semester 1
Year:	2019
Course Coordinator:	Professor Sajid Anwar sanwar@usc.edu.au
Course Moderator:	Dr Rory Mulcahy

Please go to the USC website for up to date information on the teaching sessions and campuses where this course is usually offered.

1. What is this course about?

1.1 Description

This course is designed to develop your understanding of the critical role of the literature review within the research process. Ultimately you will plan and produce a draft literature review related to your own research interests in the Business discipline. The course involves interactive workshops as well as direct one on one supervision.

1.2 Field trips, WIL placements or activities required by professional accreditation

N/A

2. What level is this course?

500 level Advanced - Engaging with new discipline knowledge and skills at an advanced level or deepening existing knowledge and skills within a discipline. Independent application of knowledge and skills in unfamiliar contexts.

3. What is the unit value of this course?

12 units

4. How does this course contribute to my learning?

Specific Learning Outcomes On successful completion of this course, you should be able to:	Assessment tasks You will be assessed on the learning outcomes in task/s:	Graduate Qualities or Professional Standards mapping Completing these tasks successfully will contribute to:
Design, collect and reflect on research and data in order to support the development of a research question.	1 and 3	Empowered.
Analyse and synthesise current literature to identify gaps.	3	Creative and critical thinkers.
Identify both the strengths and weaknesses of specific research methodologies and how they relate to views of knowledge and research.	2	Knowledgeable.

5. Am I eligible to enrol in this course?

Refer to the [USC Glossary of terms](#) for definitions of “pre-requisites, co-requisites and anti-requisites”.

5.1 Enrolment restrictions

Must be enrolled in a postgraduate or Honours programs.

5.2 Pre-requisites

Nil

5.3 Co-requisites

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5.4 Anti-requisites

Nil

5.5 Specific assumed prior knowledge and skills (where applicable)

N/A

6. How am I going to be assessed?

6.1 Grading scale

Standard – High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL)

6.2 Details of early feedback on progress

A draft copy of your Task 1 will be peer reviewed in week 3 during the class session

6.3 Assessment tasks

Task No.	Assessment Product	Individual or Group	Weighting %	What is the duration / length?	When should I submit?	Where should I submit it?
1	Literature Review (or component)	Individual	10%	500 words	Week 5, Monday 5pm AEST	Online Assignment Submission with Plagiarism check
2	Essay	Individual	30%	1,000 words	Week 9, Monday 5pm AEST	Online Assignment Submission with Plagiarism check
3	Literature Review (or component)	Individual	60%	4,000 words	Week 13, Friday 5pm AEST	Online Assignment Submission with Plagiarism check
			100%			

Assessment 1: Draft plan of literature review

Goal:	The purpose of creating the draft literature review is for you to provide a foundation for your research; this is a short and concise document that creates a template for your larger literature review (Task 3). This task requires the identification and analysis of the parent and immediate disciplines, identification of the relevant journals articles and a coherent outline of the topics chosen for inclusion in the literature review.
Product:	Literature review (or component)
Format:	See Blackboard for format.
Criteria:	<ul style="list-style-type: none"> Assessing your ability to collect and categorise relevant research Clear and concise communication Appropriate referencing to your discipline

Assessment Task 2: Critique journal article

Goal:	You will identify both the strengths and weaknesses of specific research methodologies and how they relate to views of knowledge and research. You will determine and clearly identify the relevant parent and immediate disciplines, diagnose the basic flaws and positive aspects of the research methodology.
Product:	Essay
Format:	Discipline essay format.
Criteria:	<ul style="list-style-type: none"> Depth of synthesis and analysis of research Clear and concise communication Appropriate referencing to your discipline

Assessment Task 3: Literature review

Goal:	You are required to write a clear and concise draft literature review based on their research question, using skills gained in the lectures and workshops. This task involves a comprehensive and critical analysis of key journal articles highlighting the gaps in the literature. Furthermore, attention to the development of a logical and flowing argument and the concise and accurate communication and presentation of the literature review are necessary.
Product:	Literature review (or component)
Format:	Discipline format.
Criteria:	<ul style="list-style-type: none"> Assessing your ability to collect and categorise relevant research Depth of synthesis and analysis of research Organisation and logic of the literature review Clear and concise communication Appropriate referencing to your discipline

7. Directed study hours

The directed study hours listed here are a portion of the workload for this course. A 12 unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Directed study hours may vary by location. Student workload is calculated at 12.5 learning hours per one unit.

Location:	Directed study hours for location:
oncampus	Workshop (3 hours)

8. What resources do I need to undertake this course?

Please note that course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Blackboard site. Please log in as soon as possible.

8.1 Prescribed text(s) or course reader

Please note that you need to have regular access to the resource(s) listed below as they are required:

Author	Year	Title	Publisher
Ridley, D	2012, 2 nd Ed.	<i>The Literature Review, A Step-by-Step Guide for Students</i>	Sage. ISBN-13: 978-1-4462-0143-5

8.2 Specific requirements

Nil

9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low.

It is your responsibility as a student to review course material, search online, discuss with lecturers and peers, and understand the health and safety risks associated with your specific course of study. It is also your responsibility to familiarise yourself with the University's general health and safety principles by reviewing the [online Health Safety and Wellbeing training module for students](#), and following the instructions of the University staff.

10. What administrative information is relevant to this course?

10.1 Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Blackboard, are electronically checked through SafeAssign. This software allows for text comparisons to be made between your submitted assessment item and all other work that SafeAssign has access to.

10.2 Assessment: Additional requirements

Eligibility for Supplementary Assessment

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

- a) The final mark is in the percentage range 47% to 49.4%
- b) The course is graded using the Standard Grading scale
- c) You have not failed an assessment task in the course due to academic misconduct

10.3 Assessment: Submission penalties

Late submission of assessment tasks will be penalised at the following maximum rate:

- 5% (of the assessment task's identified value) per day for the first two days from the date identified as the due date for the assessment task.
- 10% (of the assessment task's identified value) for the third day
- 20% (of the assessment task's identified value) for the fourth day and subsequent days up to and including seven days from the date identified as the due date for the assessment task.
- A result of zero is awarded for an assessment task submitted after seven days from the date identified as the due date for the assessment task.

Weekdays and weekends are included in the calculation of days late.

To request an extension, you must contact your Course Coordinator and supply the required documentation to negotiate an outcome.

10.4 Study help

In the first instance, you should contact your tutor, then the Course Coordinator. Additional assistance is provided to all students through Academic Skills Advisers. To book an appointment or find a drop-in session go to [Student Hub](#).

Contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au

10.5 Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Administration of Central Examinations
- Deferred Examinations
- Student Academic Misconduct
- Students with a Disability

Visit the USC website:

<http://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching>

10.6 General Enquiries

In person:

- **USC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- **USC SouthBank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- **USC Gympie** - Student Central, 71 Cartwright Road, Gympie
- **USC Fraser Coast** - Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- **USC Caboolture** - Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au

Appendix 1 Course content

Week # / Module #	What key concepts/content will I learn?	Directed Study Activities: teaching components
1	What is a literature review? Approaches to literature reviews	Workshops and online resources provided on the Course Blackboard site.
2	What makes a good literature review	Workshops and online resources provided on the Course Blackboard site.
3	What makes a good journal article	Workshops and online resources provided on the Course Blackboard site.
4	Planning and managing the literature review	Workshops and online resources provided on the Course Blackboard site.
5	Workshopping research Peer review of draft literature review	Workshops and online resources provided on the Course Blackboard site.
6	Workshopping research Peer review of draft literature review	Workshops and online resources provided on the Course Blackboard site.
7	Workshopping research Peer review of draft literature review	Workshops and online resources provided on the Course Blackboard site.
8	Writing the literature review	Online resources provided on the Course Blackboard site and discussions with the course coordinator
9	Writing the literature review	Online resources provided on the Course Blackboard site and discussions with the course coordinator
10	Writing the literature review	Online resources provided on the Course Blackboard site and discussions with the course coordinator
11	Writing the literature review	Online resources provided on the Course Blackboard site and discussions with the course coordinator
12	Writing the literature review	Online resources provided on the Course Blackboard site and discussions with the course coordinator
13	Course review	Online resources provided on the Course Blackboard site and discussions with the course coordinator

Please note that the course activities may be subject to variation.

Mid Semester Break:

15th April 2019-21st April 2019 (Between Week 7 and Week 8)

Public Holidays

Easter Monday- Monday 22nd April 2019 (Week 8)

Anzac Day - Thursday 25th April 2019 (Week 8)

Labour Day - Monday 6th May 2019 (Week 10)