USC

Course Outline

Code: DEV705
Title: Governance, Engagement & Capacity

School: Social Sciences
Teaching Session: Semester 1
Year: 2020
Course Coordinator: Dr Kate English   Email: kenglish@usc.edu.au
Course Moderator: Associate Professor Harriot Beazley

Please go to the USC website for up to date information on the teaching sessions and campuses where this course is usually offered.

1.   What is this course about?

1.1   Description

In developing solutions to sustainability problems, governments are most successful when engaging with their communities. This course focuses on the concepts and principles of sustainability and the role of government in implementing policies and programs to solve sustainability problems. You learn how to identify and defend various methods, tools, and techniques to inform development of strategies to engage communities. You also learn skills that are useful in government and industry, such as developing proposals and work plans, and presenting these to specialist and non-specialist audiences.

1.2   Course Topics
•   sustainability principles
•   government and governance overview
•   key concepts and principles in international sustainability and capacity building, and implications for Australian environmental law and governance
•   methods, tools and techniques of community engagement
•   environmental justice and intergenerational equity consideration
•   mechanisms to identify and formalise partnerships with stakeholder groups to achieve intended objectives
•   methods and approaches to design and implement a community engagement plan.

2.   What level is this course?

700 level Specialised - Demonstrating a specialised body of knowledge and set of skills for professional practice or further learning. Advanced application of knowledge and skills in unfamiliar contexts.

3.   What is the unit value of this course?

12 units

4.   How does this course contribute to my learning?

Specific Learning Outcomes On successful completion of this course, you should be able to:	Assessment tasks You will be assessed on the learning outcomes in task/s:	Graduate Qualities or Professional Standards mapping Completing these tasks successfully will contribute to:
1. Demonstrate and apply knowledge of sustainability principles and the role of government in dealing with sustainability problems through: • data analysis about possible causal factors • methods, tools and techniques of community engagement	1.Overview of a sustainability problem – oral presentation 2.Overview of community engagement proposal - oral presentation 3.Community engagement work plan	Sustainability-focussed. Engaged.
2. Develop and defend an implementable community engagement work plan for use by a selected level of government to solve a sustainability problem	2.Overview of community engagement proposal - oral presentation 3.Community engagement work plan	Engaged. Sustainability-focussed.
3. Communicate to specialist and non-specialist audiences orally (presentations) and in writing (work plan).	1.Overview of a sustainability problem – oral presentation 2. Overview of community engagement proposal - oral presentation 3.Community engagement work plan	Engaged

5.   Am I eligible to enrol in this course?

Refer to the USC Glossary of terms for definitions of "pre-requisites, co-requisites and anti-requisites".

5.1   Enrolment restrictions

Students must be enrolled in any PGRD program.

5.2   Pre-requisites

Nil

5.3   Co-requisites

Nil

5.4   Anti-requisites

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5.5   Specific assumed prior knowledge and skills (where applicable)

Be competent in use of word processing software, PowerPoint and academic writing; able to interpret tables and graphs; proficient in use of university databases and a recognised referencing convention.

6.   How am I going to be assessed?

6.1   Grading scale

Standard – High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL)

6.3 Assessment tasks

Task No.	Assessment Tasks	Individual or Group	Weighting %	What is the duration / length?	When should I submit?	Where should I submit it?
1	Overview of a sustainability problem – oral presentation	Individual	30	20 mins	Week 4	SafeAssign (after presentation)
2	Overview of community engagement proposal - oral presentation	Group	35	30 mins	Week 8	Safe Assign (after presentation)
3	Community engagement work plan	Individual	35	Up to 4000 words	Week 12	Safe Assign
			100%			

Assessment Task 1: Overview of a sustainability problem – oral presentation

Goal:	To present an overview of your knowledge of a sustainability problem/s within a particular context
Product:	Oral
Format:	Choose a sustainability problem/s under the jurisdiction of a selected local or regional government. Seek your course coordinator's approval of your topic before preparing your oral. You are to follow the format below: (i) Background including a preliminary literature review (ii) Justify your choice of topic in terms of its importance to the government entity (iii) Identify key questions/areas of review or research that need to be addressed to resolve the problem.
Criteria:	1. demonstrate and apply knowledge of sustainability principles and the role of government in dealing with a sustainability local or regional problem/s (background, justification, key questions). 2. communicate to specialist and non-specialist audiences orally. (content: structure; delivery: slides- complementing oral, layout and sequencing, clarity; oral – verbal and non-verbal skills, timing, body language & gestures).

Generic skill assessed	Skill assessment level
Communication	Specialised

Assessment Task 2: Overview of community engagement proposal - oral presentation

Goal:	To co-create and present a proposal for an implementable community engagement plan
Product:	Oral
Format:	Choose a sustainability problem/s under the jurisdiction of a selected government. This problem is to be different from the one in task 1 and seek your course coordinator's approval of your topic before preparing your oral. You are to follow the format below: (i) Executive summary (ii) Background (incorporating literature review) (iii) Identification of community engagement components (e.g. stakeholders, timeline, staffing & costing, and associated methods, tools and techniques) Conclusion and recommendations for development and implementation.
Criteria:	1. demonstrate and apply knowledge of sustainability principles and the role of government in dealing with a sustainability problem/s relevant to a selected level of government through: • data analysis about possible causal factors

- methods, tools and techniques of community engagement

2. develop and defend a <u>proposal</u> <u>for an implementable community engagement work plan to solve the identified</u> sustainability problem/s

3. communicate to specialist and non-specialist audiences orally

- content: structure as per format
- delivery: slides- complementing oral, layout and sequencing, clarity; oral - verbal and non-verbal skills, timing, body language & gestures
- collaboration in a team to plan and deliver.

You are awarded a group grade with a peer assessment component using an algorithm (see Bb)

Generic skill assessed	Skill assessment level
Collaboration	Specialised
Communication	Specialised

Assessment Task 3: Community engagement work plan

Goal:	To develop and defend an implementable work plan for use by a government entity
Product:	Plan
Format:	Choose a sustainability problem/s under the jurisdiction of a selected government. This problem is to be different from the ones in tasks 1 and 2 and seek your course coordinator's approval of your topic before preparing your work plan. You are to follow the format which below: (i) Executive summary (ii) Background (incorporating literature review) (iii) Identification community engagement components (e.g. stakeholders, timeline, staffing & costing, and associated methods, tools and techniques) and develop the strategies for the work plan. Defend your choice and sequencing of strategies in terms of capacity for the government entity to successfully implement. Define any specialist terminology as your audience may be non-specialist in terms of the sustainability problem/s. Conclusion and recommendations for implementation and evaluation.
Criteria:	1. demonstrate and apply knowledge of sustainability principles and the role of government in dealing with a sustainability problem/s <u>relevant to a selected level of government</u> through: • data analysis about possible causal factors • methods, tools and techniques of community engagement 2. develop and defend <u>an implementable community engagement work plan to solve the identified</u> sustainability problem/s 3. communicate to specialist and non-specialist audiences in writing (structure as per format, English expression, referencing, terminology, presentation of data)

Generic skill assessed	Skill assessment level
Communication	Specialised

7.   Directed study hours

The directed study hours listed here are a portion of the workload for this course. A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Directed study hours may vary by location. Student workload is calculated at 12.5 learning hours per one unit.

Location:	Directed study hours for location:
USC Sunshine Coast	One three hour workshop each week and one hour of online learning

8.   What resources do I need to undertake this course?

Please note that course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Blackboard site. Please log in as soon as possible.

8.1   Prescribed text(s) or course reader

Information regarding prescribed texts or other associated resources will be made available on the BlackBoard site prior to commencement of study

8.2   Specific requirements

Nil

9.   How are risks managed in this course?

Health and safety risks for this course have been assessed as low.

It is your responsibility as a student to review course material, search online, discuss with lecturers and peers, and understand the health and safety risks associated with your specific course of study. It is also your responsibility to familiarise yourself with the University's general health and safety principles by reviewing the online Health Safety and Wellbeing training module for students, and following the instructions of the University staff.

10.   What administrative information is relevant to this course?

10.1   Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Blackboard, are electronically checked through SafeAssign. This software allows for text comparisons to be made between your submitted assessment item and all other work that SafeAssign has access to.

10.2   Assessment: Additional requirements

If standard graded course, add:
Eligibility for Supplementary Assessment
Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:
a)   The final mark is in the percentage range 47% to 49.4%
b)   The course is graded using the Standard Grading scale
c)   You have not failed an assessment task in the course due to academic misconduct

If Limited graded course, add:
Limited Graded Course:
This course will be graded as Pass in a Limited Grade Course (PU) or Fail in a Limited Grade Course (UF) as per clause 4.1.3 and 4.1.4 of the Grades and Grade Point Average (GPA) - Institutional Operating Policy of the USC.
In a course eligible to use Limited Grades, all assessment items in that course are marked on a Pass/Fail basis and all assessment tasks are required to be passed for a student to successfully complete the course. Supplementary assessment is not available in courses using Limited Grades.

10.3   Assessment: Submission penalties

If standard graded course, add:

Late submission of assessment tasks will be penalised at the following maximum rate:

- 5% (of the assessment task's identified value) per day for the first two days from the date identified as the due date for the assessment task.
- 10% (of the assessment task's identified value) for the third day
- 20% (of the assessment task's identified value) for the fourth day and subsequent days up to and including seven days from the date identified as the due date for the assessment task.
- A result of zero is awarded for an assessment task submitted after seven days from the date identified as the due date for the assessment task.

Weekdays and weekends are included in the calculation of days late.

To request an extension, you must contact your Course Coordinator and supply the required documentation to negotiate an outcome.

If Limited graded course, add:

You must contact your Course Coordinator and provide the required documentation if you require an extension or alternate assessment.

10.4   Study help

In the first instance, you should contact your tutor, then the Course Coordinator. Additional assistance is provided to all students through Academic Skills Advisers. To book an appointment or find a drop-in session go to Student Hub.

Contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au

10.5   Wellbeing Services

Student Wellbeing Support Staff are available to assist on a wide range of personal, academic, social and psychological matters to foster positive mental health and wellbeing for your success. Student Wellbeing is comprised of professionally qualified staff in counselling, health and disability Services.

Ability Advisers ensure equal access to all aspects of university life. If your studies are affected by a disability, mental health issue, learning disorder, injury or illness, or you are a primary carer for someone with a disability, AccessAbility Services can provide assistance, advocacy and reasonable academic adjustments.

To book an appointment with either service go to Student Hub, email studentwellbeing@usc.edu.au or accessability@usc.edu.au or call 07 5430 1226

10.6   Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Administration of Central Examinations
- Deferred Examinations
- Student Academic Misconduct
- Students with a Disability

Visit the USC website:
http://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching

10.7   General Enquiries

In person:

- **USC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- **USC Moreton Bay** – Service Centre, Ground Floor, Foundation Building, Gympie Road, Petrie
- **USC SouthBank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- **USC Gympie** - Student Central, 71 Cartwright Road, Gympie
- **USC Fraser Coast -** Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- **USC Caboolture -** Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890
Email: studentcentral@usc.edu.au

For new course approvals only

Appendix 1   Course content

Week # / Module #	What key concepts/content will I learn?
Week No / module	Click here to enter the key concepts or content the student will learn during the week or module. Please remove unnecessary rows.
Week No / module	Key concepts or content.
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