



COURSE OUTLINE

DEV705

Governance, Engagement & Capacity Building

Course Coordinator: Kathryn English (kenglish@usc.edu.au) **School:** School of Law and Society

2021 | Semester 1

USC Sunshine Coast

ON CAMPUS

Most of your course is on campus but you may be able to do some components of this course online.

Please go to the USC website for up to date information on the teaching sessions and campuses where this course is usually offered.

1. What is this course about?

1.1. Description

In developing solutions to sustainability problems, governments are most successful when engaging with their communities. This course focuses on the concepts and principles of sustainability and the role of government in implementing policies and programs to solve sustainability problems. You learn how to identify and defend various methods, tools, and techniques to inform development of strategies to engage communities. You also learn skills that are useful in government and industry, such as developing proposals and work plans, and presenting these to specialist and non-specialist audiences.

1.2. How will this course be delivered?

ACTIVITY	HOURS	BEGINNING WEEK	FREQUENCY
ON CAMPUS			
Tutorial/Workshop – 3 hour on campus workshop	3hrs	Week 1	12 times

1.3. Course Topics

- Governance concepts and definitions
- Community engagement principles
- Community engagement theories
- Sustainable livelihoods/ sustainable governance
- Case Studies in engagement
- Engagement planning components
- Stakeholder analysis
- Engagement Project management: budgeting
- Engagement management: activity selection and Timetabling
- Engagement planning: risk assessment
- Engagement planning: implementation and evaluation.

2. What level is this course?

700 Level (Specialised)

Demonstrating a specialised body of knowledge and set of skills for professional practice or further learning. Advanced application of knowledge and skills in unfamiliar contexts.

3. What is the unit value of this course?

12 units

4. How does this course contribute to my learning?

COURSE LEARNING OUTCOMES	GRADUATE QUALITIES
On successful completion of this course, you should be able to...	Completing these tasks successfully will contribute to you becoming...
1 Demonstrate and apply knowledge of sustainability principles and the role of government in dealing with sustainability problems through: data analysis about possible causal factors methods, tools and techniques of community engagement	Engaged Sustainability-focused
2 Develop and defend an implementable community engagement work plan for use by a selected level of government to solve a sustainability problem	Engaged Sustainability-focused
3 Communicate to specialist and non-specialist audiences orally (presentations) and in writing (work plan	Engaged

5. Am I eligible to enrol in this course?

Refer to the [USC Glossary of terms](#) for definitions of “pre-requisites, co-requisites and anti-requisites”.

5.1. Pre-requisites

Enrolled in any PGRD program.

5.2. Co-requisites

Not applicable

5.3. Anti-requisites

ENS703

5.4. Specific assumed prior knowledge and skills (where applicable)

Be competent in use of word processing software, PowerPoint and academic writing; able to interpret tables and graphs; proficient in use of university databases and a recognised referencing convention.

6. How am I going to be assessed?

6.1. Grading Scale

Standard Grading (GRD)

High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL).

6.2. Details of early feedback on progress

Describe how the course will include early assessment (not a substantive task) or a review that provides formative feedback on academic progress, including identifying the need for additional support. This feedback will be provided in the first third of the teaching weeks for the semester, trimester or session of the course. For example, in week 3 of this course a draft copy of your assessment will be peer reviewed in the your tutorial/workshop.

6.3. Assessment tasks

DELIVERY MODE	TASK NO.	ASSESSMENT PRODUCT	INDIVIDUAL OR GROUP	WEIGHTING %	WHAT IS THE DURATION / LENGTH?	WHEN SHOULD I SUBMIT?	WHERE SHOULD I SUBMIT IT?
All	1	Oral	Individual	30%	20 mins	Week 4	Online Assignment Submission with plagiarism check
All	2	Oral	Group	35%	30 mins	Week 8	Online Assignment Submission with plagiarism check
All	3	Plan	Individual	35%	Up to 4000 words	Week 12	Online Assignment Submission with plagiarism check

All - Assessment Task 1: Overview of a sustainability problem - oral presentation

GOAL:	To present an overview of your knowledge of a sustainability problem/s within a particular context													
PRODUCT:	Oral													
FORMAT:	<p>Choose a sustainability problem/s under the jurisdiction of a selected local or regional government. Seek your course coordinator's approval of your topic before preparing your oral. You are to follow the format below: Background including a preliminary literature review.</p> <p>Justify your choice of topic in terms of its importance to the government entity(iii)Identify key questions/areas of review or research that need to be addressed to resolve the problem.</p>													
CRITERIA:	<table border="1"> <thead> <tr> <th>No.</th> <th></th> <th>Learning Outcome assessed</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Demonstrate and apply knowledge of sustainability principles and the role of government in dealing with a sustainability local or regional problem/s (background, justification, key questions).</td> <td></td> </tr> <tr> <td>2</td> <td>Communicate to specialist and non-specialist audiences orally (content: structure; delivery: slides- complementing oral, layout and sequencing, clarity; oral – verbal and non-verbal skills, timing, body language & gestures).</td> <td></td> </tr> <tr> <td>3</td> <td>Assessment criteria are mapped to the course learning outcomes.</td> <td>1 2 3</td> </tr> </tbody> </table>	No.		Learning Outcome assessed	1	Demonstrate and apply knowledge of sustainability principles and the role of government in dealing with a sustainability local or regional problem/s (background, justification, key questions).		2	Communicate to specialist and non-specialist audiences orally (content: structure; delivery: slides- complementing oral, layout and sequencing, clarity; oral – verbal and non-verbal skills, timing, body language & gestures).		3	Assessment criteria are mapped to the course learning outcomes.	1 2 3	
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2	Communicate to specialist and non-specialist audiences orally (content: structure; delivery: slides- complementing oral, layout and sequencing, clarity; oral – verbal and non-verbal skills, timing, body language & gestures).													
3	Assessment criteria are mapped to the course learning outcomes.	1 2 3												

All - Assessment Task 2: Overview of community engagement proposal - oral presentation

GOAL:	To co-create and present a proposal for an implementable community engagement plan	
PRODUCT:	Oral	
FORMAT:	<p>Choose a sustainability problem/s under the jurisdiction of a selected government. This problem is to be different from the one in task 1 and seek your course coordinator's approval of your topic before preparing your oral. You are to follow the format below:</p> <p>(i) Executive summary (ii) Background (incorporating literature review) (iii) Identification of community engagement components (e.g. stakeholders, timeline, staffing & costing, and associated methods, tools and techniques) Conclusion and recommendations for development and implementation.</p> <p>You are awarded a group grade with a peer assessment component using an algorithm (see Blackboard).</p>	

CRITERIA:	No.	Learning Outcome assessed
	1	Demonstrate and apply knowledge of sustainability principles and the role of government in dealing with a sustainability problem/s relevant to a selected level of government through data analysis about possible causal factors.
	2	Demonstrate and apply knowledge of sustainability principles and the role of government in dealing with a sustainability problem/s relevant to a selected level of government through methods, tools and techniques of community engagement.
	3	Develop and defend a proposal for an implementable community engagement work plan to solve the identified sustainability problem/s.
	4	Communicate to specialist and non-specialist audiences orally: Content - structure as per format.
	5	Communicate to specialist and non-specialist audiences orally: delivery: slides-complementing oral, layout and sequencing, clarity; oral - verbal and non-verbal skills, timing, body language & gestures.
	6	Communicate to specialist and non-specialist audiences orally: Collaboration in a team to plan and deliver.

All - Assessment Task 3: Community engagement work plan

GOAL:	To develop and defend an implementable work plan for use by a government entity	
PRODUCT:	Plan	
FORMAT:	<p>Choose a sustainability problem/s under the jurisdiction of a selected government. This problem is to be different from the ones in tasks 1 and 2 and seek your course coordinator's approval of your topic before preparing your work plan. You are to follow the format which below:</p> <p>(i) Executive summary (ii) Background (incorporating literature review) (iii) Identification community engagement components (e.g. stakeholders, timeline, staffing & costing, and associated methods, tools and techniques) and develop the strategies for the work plan. Defend your choice and sequencing of strategies in terms of capacity for the government entity to successfully implement. Define any specialist terminology as your audience may be non-specialist in terms of the sustainability problem/s. Conclusion and recommendations for implementation and evaluation.</p>	
CRITERIA:	No.	Learning Outcome assessed
	1	Demonstrate and apply knowledge of sustainability principles and the role of government in dealing with a sustainability problem/s relevant to a selected level of government through data analysis about possible causal factors.
	2	Demonstrate and apply knowledge of sustainability principles and the role of government in dealing with a sustainability problem/s relevant to a selected level of government through methods, tools and techniques of community engagement.
	3	Develop and defend an implementable community engagement work plan to solve the identified sustainability problem/s.
	4	Communicate to specialist and non-specialist audiences in writing (structure as per format, English expression, referencing, terminology, presentation of data).

7. Directed study hours

A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Directed study hours may vary by location. Student workload is calculated at 12.5 learning hours per one unit.

8. What resources do I need to undertake this course?

Please note: Course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Blackboard site– Please log in as soon as possible.

8.1. Prescribed text(s) or course reader

There are no required/recommended resources for this course.

8.2. Specific requirements

Nil

9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low. It is your responsibility to review course material, search online, discuss with lecturers and peers and understand the health and safety risks associated with your specific course of study and to familiarise yourself with the University's general health and safety principles by reviewing the [online induction training for students](#), and following the instructions of the University staff.

10. What administrative information is relevant to this course?

10.1. Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Blackboard, are electronically checked through SafeAssign. This software allows for text comparisons to be made between your submitted assessment item and all other work that SafeAssign has access to.

10.2. Assessment: Additional Requirements

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

The final mark is in the percentage range 47% to 49.4%

The course is graded using the Standard Grading scale

You have not failed an assessment task in the course due to academic misconduct.

10.3. Assessment: Submission penalties

Late submission of assessment tasks may be penalised at the following maximum rate:

- 5% (of the assessment task's identified value) per day for the first two days from the date identified as the due date for the assessment task.

- 10% (of the assessment task's identified value) for the third day - 20% (of the assessment task's identified value) for the fourth day and subsequent days up to and including seven days from the date identified as the due date for the assessment task.

- A result of zero is awarded for an assessment task submitted after seven days from the date identified as the due date for the assessment task. Weekdays and weekends are included in the calculation of days late. To request an extension you must contact your course coordinator to negotiate an outcome.

10.4. Study help

For help with course-specific advice, for example what information to include in your assessment, you should first contact your tutor, then your course coordinator, if needed.

If you require additional assistance, the Learning Advisers are trained professionals who are ready to help you develop a wide range of academic skills. Visit the [Learning Advisers](#) web page for more information, or contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au.

10.5. Wellbeing Services

Student Wellbeing provide free and confidential counselling on a wide range of personal, academic, social and psychological matters, to foster positive mental health and wellbeing for your academic success.

To book a confidential appointment go to [Student Hub](#), email studentwellbeing@usc.edu.au or call 07 5430 1226.

10.6. AccessAbility Services

Ability Advisers ensure equal access to all aspects of university life. If your studies are affected by a disability, learning disorder mental health issue, injury or illness, or you are a primary carer for someone with a disability or who is considered frail and aged, [AccessAbility Services](#) can provide access to appropriate reasonable adjustments and practical advice about the support and facilities available to you throughout the University.

To book a confidential appointment go to [Student Hub](#), email AccessAbility@usc.edu.au or call 07 5430 2890.

10.7. Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Administration of Central Examinations
- Deferred Examinations
- Student Academic Misconduct
- Students with a Disability

Visit the USC website: <http://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching>

10.8. General Enquiries

In person:

- **USC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- **USC Moreton Bay** - Service Centre, Ground Floor, Foundation Building, Gympie Road, Petrie
- **USC SouthBank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- **USC Gympie** - Student Central, 71 Cartwright Road, Gympie
- **USC Fraser Coast** - Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- **USC Caboolture** - Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au