

Course Outline

Code: ENP411

Title: Advanced Planning Policy and Practice

School: Social Sciences
Teaching Session: Semester 1
Year: 2019
Course Coordinator: Associate Professor Claudia Baldwin - cbaldwin@usc.edu.au
Course Moderator: Dr Nicholas Stevens – nstevens@usc.edu.au

Please go to the USC website for up to date information on the teaching sessions and campuses where this course is usually offered.

1. What is this course about?

1.1 Description

This advanced course will extend your knowledge of theory and law through policy and strategic planning at multiple levels of governance. You will cover complex decision-making involving statutory and non-statutory instruments including public works impact assessment. Throughout the course, the knowledge and skills required by the professional planner in practice and planning ethics are addressed through incorporating visiting practitioners and workshop sessions to problem-solve current planning practice issues.

1.2 Field trips, WIL placements or activities required by professional accreditation

Activity	Details
Nil	Nil

2. What level is this course?

400 level Graduate - Independent application of graduate knowledge and skills. Meets AQF and professional requirements. May require pre-requisites and developing level knowledge/skills. Normally taken in the 4th year of an undergraduate program.

3. What is the unit value of this course?

12 units

4. How does this course contribute to my learning?

Specific Learning Outcomes	Assessment tasks	Graduate Qualities or Professional Standards mapping
On successful completion of this course, you should be able to:	You will be assessed on the learning outcomes in task/s:	Completing these tasks successfully will contribute to:
Perform critical analysis and demonstrate strategic thinking and problem solving skills as applied to a diverse range of regional and urban planning issues	3	Creative and critical thinkers. Empowered.
Demonstrate knowledge application of sustainable development	1, 2, 3	Sustainability-focussed.

Specific Learning Outcomes On successful completion of this course, you should be able to:	Assessment tasks You will be assessed on the learning outcomes in task/s:	Graduate Qualities or Professional Standards mapping Completing these tasks successfully will contribute to:
Demonstrate a capacity to reflect on personal values and professional practice to inform theory	1, 2	Engaged. Ethical.
Demonstrate understanding of planning theory and principles as well as the need for and use of credible information for planning policy and strategy	1, 2, 3	Knowledgeable. Empowered.

5. Am I eligible to enrol in this course?

Refer to the [USC Glossary of terms](#) for definitions of “pre-requisites, co-requisites and anti-requisites”.

5.1 Enrolment restrictions

Nil

5.2 Pre-requisites

8 x ENP courses including ENP211 and (ENP355 or ENP275) and (ENP336 or ENP270) and ENP311 and (ENP365 or ENP265)

5.3 Co-requisites

Nil

5.4 Anti-requisites

ENP260

5.5 Specific assumed prior knowledge and skills (where applicable)

Nil

6. How am I going to be assessed?

6.1 Grading scale

Standard – High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL)

6.2 Details of early feedback on progress

Timely and detailed feedback is provided for each assessment. Feedback is provided both within text and general comments to build scholarly skills. Students are able to seek feedback through face-to-face discussion with the course coordinator. Tutorials will include extended discussion and review of the assessment task requirements and scope.

6.3 Assessment tasks

Task No.	Assessment Product	Individual or Group	Weighting %	What is the duration / length?	When should I submit?	Where should I submit it?
1	Essay	Individual	10%	1000 words	Week 4	Online Assignment Submission
2	Report	Individual	50%	3000 words	Week 8	Online Assignment Submission

Course Outline: ENP411 Advanced Planning Policy and Practice

3	Written Piece	Individual	40%	1000 words	Week 13	Online Assignment Submission
			100%			

Assessment Task 1: Mini Essay

Goal:	To demonstrate evidence of how theory and practice inform each other (theory-practice dialectic).
Product:	Essay
Format:	Write an essay on techniques used to address a current planning issue by a guest lecturer, and explain how this demonstrates or informs planning theory (including ethics) on the topic.
Criteria:	Demonstrated understanding of application of planning techniques to address an issue in practice. Demonstrated understanding of planning theory (which could include ethics). You will upload your essay via Blackboard by the due date.

Assessment Task 2: Report

Goal:	To analyse how a critical planning issue is addressed strategically at multiple levels of governance, propose amendments to local government statutory and non-statutory instruments, and test applicability to a real development proposal.
Product:	Report
Format:	Imagine you are a strategic planner working for Sunshine Coast Council. Write a report to Council senior staff and elected officials recommending how to address a strategic planning issue on the Sunshine Coast (e.g. peak oil, public transit, affordable housing) through the mechanisms available to local governments. Your report will include: <ol style="list-style-type: none"> 1) An analysis of how the issue is addressed in 'best planning practice' as identified in the literature, and consistency with relevant international, national, and State government policies, as well as one of the Sunshine Coast Council <i>Our Place Our Future</i> planning strategy papers. 2) Examples of how the relevant best practice principles and Council strategy could be implemented through statutory and non-statutory mechanisms by: <ol style="list-style-type: none"> a) writing an amendment to a relevant planning scheme and code; and b) including provisions in non-regulatory mechanisms such as the Corporate Plan, community plan, and/or Council budget. 3) A review of an existing development or a current development application to determine if it is consistent with, or how it would need to be revised to be consistent with, the visions and directions in a Council Strategy paper and the planning scheme. You will upload your report via Blackboard by the due date.
Criteria:	<ul style="list-style-type: none"> • Critical analysis of planning issue and multiple levels of policies with reference to literature. • Demonstrated understanding of the existing planning scheme and codes and appropriateness of alternative solutions. • Demonstrated understanding of non-regulatory mechanisms of implementing policy. • Succinct well-structured written communication.

Assessment Task 3: Ministerial Briefing Paper

Goal:	To learn how to succinctly brief a State or Commonwealth government Minister on a complex planning issue and provide principled and evidence-based advice.
Product:	Written Piece

Format:	<p>Imagine you are a planning or policy advisor working for State or Commonwealth government. Write a brief to your Minister critically evaluating the strengths and weaknesses of a major public or private infrastructure project proposal in Australia.</p> <p>Your brief will be divided in two parts:</p> <ol style="list-style-type: none"> a) Explain the limitations of the proposal and identify what type of knowledge and techniques are needed in order to appropriately address content issues. Recommend to the Minister how he/she should decide on the application and provide reasons. b) Suggest how to improve the decision-making process, perhaps requiring amendments to legislation and/or a state planning instrument or guidelines, with reference to good principles for planning and impact assessment.
Criteria:	<ul style="list-style-type: none"> • Critical analysis of perceived strengths and weaknesses of the proposal with supporting evidence. • Demonstration of knowledge and application of advanced planning and impact assessment principles in recommendations to Minister. • Demonstration of knowledge and application of advanced planning and impact assessment principles to inform recommendations for improved decision-making process. • Succinct written communication. <p>You will upload your briefing paper via Blackboard by the due date.</p> <p>Please ensure that you retain backup copies of all submissions. This is a requirement of the course. You may be asked, in various circumstances, to produce a copy.</p>

7. Directed study hours

The directed study hours listed here are a portion of the workload for this course. A 12 unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Directed study hours may vary by location. Student workload is calculated at 12.5 learning hours per one unit.

Location: Specific Campus(es) or online:	Directed study hours for location:
Sippy Downs	3 hr workshop

8. What resources do I need to undertake this course?

Please note that course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Blackboard site. Please log in as soon as possible.

8.1 Prescribed text(s) or course reader

Lists of required and recommended readings may be found for this course on its Blackboard site. These materials/readings will assist you in preparing for tutorials and assignments, and will provide further information regarding particular aspects of your course.

8.2 Specific requirements

Nil

9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low.

It is your responsibility as a student to review course material, search online, discuss with lecturers and peers, and understand the health and safety risks associated with your specific course of study. It is also your responsibility to

familiarise yourself with the University's general health and safety principles by reviewing the [online Health Safety and Wellbeing training module for students](#), and following the instructions of the University staff.

10. What administrative information is relevant to this course?

10.1 Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Blackboard, are electronically checked through SafeAssign. This software allows for text comparisons to be made between your submitted assessment item and all other work that SafeAssign has access to.

10.2 Assessment: Additional requirements

Eligibility for Supplementary Assessment

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

- a) The final mark is in the percentage range 47% to 49.4%
- b) The course is graded using the Standard Grading scale
- c) You have not failed an assessment task in the course due to academic misconduct

10.3 Assessment: Submission penalties

Late submission of assessment tasks will be penalised at the following maximum rate:

- 5% (of the assessment task's identified value) per day for the first two days from the date identified as the due date for the assessment task.
- 10% (of the assessment task's identified value) for the third day
- 20% (of the assessment task's identified value) for the fourth day and subsequent days up to and including seven days from the date identified as the due date for the assessment task.
- A result of zero is awarded for an assessment task submitted after seven days from the date identified as the due date for the assessment task.

Weekdays and weekends are included in the calculation of days late.

To request an extension, you must contact your Course Coordinator and supply the required documentation to negotiate an outcome.

10.4 Study help

In the first instance, you should contact your tutor, then the Course Coordinator. Additional assistance is provided to all students through Academic Skills Advisers. To book an appointment or find a drop-in session go to [Student Hub](#).

Contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au

10.5 Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs

Course Outline: ENP411 Advanced Planning Policy and Practice

- Review of Assessment and Final Grades
- Supplementary Assessment
- Administration of Central Examinations
- Deferred Examinations
- Student Academic Misconduct
- Students with a Disability

Visit the USC website:

<http://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching>

10.6 General Enquiries

In person:

- **USC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- **USC SouthBank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- **USC Gympie** - Student Central, 71 Cartwright Road, Gympie
- **USC Fraser Coast** - Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- **USC Caboolture** - Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au