

Course Outline

Code: HLT326 **Title: Health Practicum**

School:	Health & Sport Science
Teaching Session:	Semester 2 (offered Semester 1, 2 and Session 4)
Year:	2019
Course Coordinator:	Ms Kara Lilly Email: klilly@usc.edu.au
Course Moderator:	Ms Jane-Louise Lampard

Please go to the USC website for up to date information on the teaching sessions and campuses where this course is usually offered.

1. What is this course about?

1.1 Description

This course, undertaken in the final year of your program, provides you with a structured work placement experience to develop & apply the required knowledge, skills & competencies in your health-related discipline. You will undertake supervised work experience with a relevant health industry organisation. At the completion of your placement you will be able to demonstrate well developed professional judgement & responsibilities in the workplace context, incorporating ethical and professional behaviour. Subject to availability, placements may be located outside of the Sunshine Coast region.

1.2 Course topics

Application of personal and professional health discipline competencies (attitudes, knowledge, and skills)
Professional practice and code of conduct
Professional communication
Reflective practice

2. What level is this course?

300 level Graduate - Independent application of graduate knowledge and skills. Meets AQF and professional requirements. May require pre-requisites and developing level knowledge/skills. Normally taken in the 3rd or 4th year of an undergraduate program

3. What is the unit value of this course?

12 units

4. How does this course contribute to my learning?

Specific Learning Outcomes On successful completion of this course, you should be able to:	Assessment tasks You will be assessed on the learning outcomes in task/s:	Graduate Qualities or Professional Standards mapping Completing these tasks successfully will contribute to you becoming:
Identify, apply and further develop personal and professional discipline specific competencies appropriate to your health context	Task 1: Learning and development plan Task 2: Placement report Task 3: Selection Criteria application Task 4: Code of Conduct	Engaged. Ethical.
Reflect on the application of your related health discipline theory and skills in the workplace environment	Task 2: Placement report Task 3: Selection Criteria application	Empowered. Creative and critical thinkers.
Communicate using appropriate written and oral forms of communication in a professional setting	Task 1: Learning and development plan Task 2: Placement report Task 3: Selection Criteria application Task 4: Code of Conduct	Engaged.

5. Am I eligible to enrol in this course?

Refer to the [USC Glossary of terms](#) for definitions of “pre-requisites, co-requisites and anti-requisites”.

5.1 Enrolment restrictions

Students must be enrolled in SC334 or SC354 or SC335 or SC367 or SC373 or SC375 or SC376 or SC385 or SA308. Instructor consent required. This course is not available to Study Abroad students

5.2 Pre-requisites

Nil

5.3 Co-requisites

Nil

5.4 Anti-requisites

WPL310 or WPL311

5.5 Specific assumed prior knowledge and skills (where applicable)

This course can only be undertaken in the final year of your degree and requires course coordinator permission. It is assumed that you have considered or identified an area of interest in which to undertake your placement that will advance your body of knowledge and skills.

6. How am I going to be assessed?

6.1 Grading scale

Limited – Pass (PU), Fail (UF)

6.2 Details of early feedback on progress

Feedback on the Learning and Development Plan (Task 1) is provided initially by industry supervisors prior to submission to the course coordinator. Task 3a is a formative task designed to provide feedback to students in preparation for Task 3b

6.3 Assessment tasks

Task No.	Assessment Tasks	Individual or Group	Weighting %	What is the duration / length?	When should I submit?	Where should I submit it?	WIL or PC
1	Learning and development plan	Individual	PU/UF	1000 words	Friday of Week 2	Safe Assign	Yes
2	Placement report	Individual	PU/UF	15 minute oral presentation	Friday of Week 13	Blackboard	Yes
3a	Selection criteria response	Individual	Formative	200 words	Friday of week 4	Safe Assign	Yes
3b	Selection criteria application	Individual	PU/UF	800 words	Friday of week 13	Safe Assign	Yes
4	Code of Conduct	Individual	PU/UF	Completed log book of hours	Friday of Week 13	Blackboard	Yes

Assessment Task 1: Learning and development plan

Goal:	To describe the tasks and related competencies that will be required in the chosen workplace context.
Product:	Learning and development plan of 1000 words
Format:	Completion of the Learning and development plan (template provided) which will include an overview of the workplace setting, outline of expected work placement tasks and key learning objectives.
Criteria:	You will be assessed on: <ul style="list-style-type: none"> • Understanding of the workplace context • Understanding of the placement tasks • Appropriateness of learning objectives to achieve identified work placement tasks and discipline-specific competencies.

Assessment Task 2: Placement report

Goal:	To report on the progress towards key learning objectives from Task 1 and highlight learnings for future practice.
Product:	Oral report delivered on-line
Format:	Fifteen (15) minute report with accompanying PPT or alternative slides, using technology of your choice
Criteria:	You will be assessed on: <ul style="list-style-type: none"> • Outline of demonstrated experiences and learning in relation to key learning objectives • Reflection on learnings for future practice • Selection and application of appropriate communication technologies.

Assessment Task 3a: Selection criteria response

Goal:	To gain feedback on how to successfully write selection criteria responses to a job application criteria for a generic workplace skill
Product:	Written response to one (1) selection criteria (350 words)
Format:	One (1) written response, of approximately 350 words, responding to a generic workplace skill (from a list provided on Blackboard e.g., communication)
Criteria:	You will be assessed on: <ul style="list-style-type: none"> • Understanding of the relevant skill in the workplace context • Ability to demonstrate application of the skill using specific examples • Communication using appropriate structure and grammar

Assessment Task 3b: Selection criteria application

Goal:	To describe practical experience according to job application selection criteria, in a relevant workplace context
Product:	Written response to four (4) selection criteria (1400 words)
Format:	A total of four (4) written selection criteria responses, of approximately 350 words each. One of the responses includes the resubmission of Task 3a incorporating feedback, in addition to three (3) responses to discipline specific selection criteria (from a list provided on Blackboard)
Criteria:	You will be assessed on: <ul style="list-style-type: none"> • Understanding of the relevant discipline competencies in the workplace context • Ability to demonstrate application of the selected discipline competencies using specific examples • Communication using appropriate structure and grammar

Assessment Task 4: Code of Conduct

Goal:	This task enables you to become familiar with the code of conduct for your discipline and work within its guidelines during a work integrated learning (WIL) experience.
Product:	WIL experience in accordance with the code of conduct
Format:	Log book of hours (template provided), signed by the placement supervisor
Criteria:	You will be assessed on: <ul style="list-style-type: none"> • Behaviour that is in accordance with the discipline code of conduct • Adherence to the discipline code of conduct • Completion of minimum 75 hours of work placement, or as per discipline specific accreditation requirements

7. What are the course activities?

7.1 Directed study hours

The directed study hours listed here are a portion of the workload for this course. A 12 unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Directed study hours may vary by location. Student workload is calculated at 12.5 learning hours per one unit.

Location: Specific Campus(es) or online:	Directed study hours for location:
Sippy Downs	Workshop: 2-hour introductory workshop in week 1 + regular progress updates with course coordinator; the timing of these progress updates is dependent on the structure of your placement. Placement: Specified hours of work placement at host placement organisation.

7.2 Course content

Week # / Module #	What key concepts/content will I learn?
1	Practicum orientation session: Expectations of health practicum. Overview of assessment
2-13	Placement: Application personal and professional discipline-specific competencies

Please note that the course content may be subject to variation.

8. What resources do I need to undertake this course?

Please note that course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Blackboard site. Please log in as soon as possible.

8.1 Prescribed text(s)

Nil

8.2 Specific requirements

Your host organization may have specific requirements to enable you to undertake placement, please check with your host supervisor or course coordinator prior to placement commencement. Requirements may include: construction card, PPE, criminal history check, Hepatitis B vaccination, CPR, current first aid certificate or Blue Card.

Working with children check

If you are required by your host organisation to have a current Blue Card please apply for a Blue Card with the Queensland Commission for Children and Young People and Child Guardian via the School office. Receipt of a Blue card indicates that you have passed a working with children check in the state of Queensland, and are eligible to be allocated to placements that involve working with children. You are encouraged to apply for Blue Cards early in the semester preceding the placement so that you are in receipt of your Blue Card prior to the placement.

Evidence of immunisation

If you are required to be immunised for your placement you will need to provide evidence of immunisation (or conscientious objection to vaccination) to Hepatitis B. Students holding current evidence of immunisation do not need to be vaccinated again. If you are in need of additional vaccinations you are encouraged to commence inoculation processes as early as possible to allow sufficient time to complete all vaccinations in a course. For example, the entire Hepatitis B schedule takes 3 months to complete.

Because some placements will request additional vaccinations, students are recommended to provide evidence of immunisation status for vaccinations in the current Australian immunisation schedule. Students seeking placements in health care settings (now or future) are recommended to comply with the organisation's vaccination schedule. Queensland Health reserves the right to refuse entry to placement sites to students with incomplete immunisation status or records.

9. Risk management

Risk assessments have been performed for all field activities and low to moderate levels of health and safety risk exists. Moderate risks may include working in an Australian bush setting, working with people, working outside normal office hour for example.

It is your responsibility as a student to review course material, search online, discuss with lecturers and peers, and understand the health and safety risks associated with your specific course of study. It is also your responsibility to familiarise yourself with the University's general health and safety principles by reviewing the [online Health Safety and Wellbeing training module for students](#), and following the instructions of the University staff.

10. What administrative information is relevant to this course?

10.1 Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Blackboard, are electronically checked through SafeAssign. This software allows for text comparisons to be made between your submitted assessment item and all other work that SafeAssign has access to.

10.2 Assessment: Additional requirements

Limited Graded Course:

This course will be graded as Pass in a Limited Grade Course (PU) or Fail in a Limited Grade Course (UF) as per clause 4.1.3 and 4.1.4 of the Grades and Grade Point Average (GPA) - Institutional Operating Policy of the USC. In a course eligible to use Limited Grades, all assessment items in that course are marked on a Pass/Fail basis and all assessment tasks are required to be passed for a student to successfully complete the course. Supplementary assessment is not available in courses using Limited Grades.

10.3 Assessment: Submission penalties

You must contact your Course Coordinator and provide the required documentation if you require an extension or alternate assessment.

10.4 Study help

In the first instance, you should contact your tutor, then the Course Coordinator. Additional assistance is provided to all students through Academic Skills Advisers. To book an appointment or find a drop-in session go to [Student Hub](#).

Contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au

10.5 Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Administration of Central Examinations
- Deferred Examinations
- Student Academic Misconduct
- Students with a Disability

Visit the USC website:

<http://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching>

10.6 General Enquiries

In person:

- **USC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- **USC South Bank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- **USC Gympie** - Student Central, 71 Cartwright Road, Gympie
- **USC Fraser Coast** - Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- **USC Caboolture** - Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au