USC

Course Outline

Code: HLT704
Title: Special Project: Translating Knowledge into Practice

School: Nursing, Midwifery & Paramedicine
Teaching Session: Semester 2
Year: 2019
Course Coordinator: Associate Professor Marc Broadbent Email: mbroadbent@usc.edu.au
Course Moderator: Prof Marianne Wallis

Please go to the USC website for up to date information on the teaching sessions and campuses where this course is usually offered.

1.   What is this course about?

1.1   Description

This is an independent course of study in which you work with an academic supervisor on a mutually agreed project. It involves selecting an issue within an area of clinical, educational or administrative practice which is problematic or in need of change and for which you have evaluated the state of current practice knowledge (as part of completing HLT703 SP: Evaluating Practice Knowledge). You will then design an intervention or change process and evaluate the implementation of this intervention and the change process or impact.

1.2   Course topics

- Intervention design.
- Implementation procedures
- Change management
- Evaluation methods

2.   What level is this course?

700 level Specialised - Demonstrating a specialised body of knowledge and set of skills for professional practice or further learning. Advanced application of knowledge and skills in unfamiliar contexts

3.   What is the unit value of this course?

24 units

4.   How does this course contribute to my learning?

Specific Learning Outcomes On successful completion of this course you should be able to:	Assessment Tasks You will be assessed on the learning outcome in task/s:	Graduate Qualities or Professional Standards mapping Completing these tasks successfully will contribute to you becoming:
Identify a nursing, midwifery or healthcare clinical, educational or administrative practice issue in need of change or realignment	1. Project outline	Creative and critical thinkers. Engaged.
Design an intervention or practice change process	2. Project report	Engaged.
Develop a change management plan	2. Project report	Creative and critical thinkers. Sustainability-focussed.
Evaluate intervention and the change management process	2. Project report	Creative and critical thinkers.

5.   Am I eligible to enrol in this course?

Refer to the USC Glossary of terms for definitions of "pre-requisites, co-requisites and anti-requisites".

5.1   Enrolment restrictions

Students must be enrolled in any Postgraduate AQF Level 8 or 9 program
Instructor Consent Required

5.2   Pre-requisites

HLT703

5.3   Co-requisites

Nil

5.4   Anti-requisites

Nil

5.5   Specific assumed prior knowledge and skills (where applicable)

It is assumed that you will have completed or are completing simultaneously HLT7XX Special Project: Evaluating Practice Knowledge or that you will have a working knowledge of EBP and systematic review principles and procedures

6.   How am I going to be assessed?

6.1   Grading scale

Standard – High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL)

6.2   Details of early feedback on progress

You will develop your plan with your course coordinator or designated supervisor. These early conversations provide valuable input to support your success. The first assessment task provides a progressive assessment point for feedback to support your final submission.

6.3   Assessment tasks

Task No.	Assessment Tasks	Individual or Group	Weighting	What is the duration/length?	When should I submit?	Where should I submit it?
1	Project Outline	Individual	20	1500 words	Friday of Week 4 –	Blackboard (Safe assign)
2	Project Report	Individual	80	10,000	Last week of semester	Blackboard (Safe assign)
			100%			

Assessment Task 1: Project Outline

Goal:	To identify a practice change or an intervention, justify the project and formative change/management plan
Product:	A written document outlining the project plan that includes: background related to the topic and/or the problem; the question/issue; a description of the intervention/change process; possible resources and plan that will be necessary.
Format:	Written paper with headings no more than 2000 words in length
Criteria:	You will be assessed on: • Selection of interventions/change processes • critical evaluation of potential interventions/change processes; and • identification of possible facilitators and barriers to change. • Coherence and completeness of the plan • Information literacy skills: use of sources and citations • Written presentation including structure, grammar, application of referencing protocol (APA 6th edn.)

Assessment Task 2: Project Report

Goal:	To produce a final report related to the intervention/change process chosen
Product:	A formal report that details and justifies the intervention/change process, facilitators and barriers to change, models of change management and choice of evaluative strategy.
Format:	An individually prepared written report of approximately 10,000 words.
Criteria:	You will be assessed on: • Identification and analysis of issue and intervention/change process; • Intervention Design • Selection of strategies to effect a change management plan; and • Evaluation plan • Information literacy skills: use of sources and citations • Written presentation for a report format including structure and headings, grammar, use of appendices, and application of referencing protocol (APA 6th edn.).

7.   What are the course activities?

7.1   Directed study hours

Location:	Directed study hours for location:
Sippy Downs	There is no specific lecture or tutorial content for this course but you will meet regularly with you project supervisor. The schedule of meetings or any supplementary study is to be negotiated directly with the supervisor. Full-time students are expected to engage in at least 36 hours of self-directed study per week. You will be offered the opportunity to present your work at a seminar session.
Online	There is no specific lecture or tutorial content for this course but all students will meet regularly with their project supervisor. Meetings will utilise the USC videoconferencing facilities to facilitate communication. The schedule of meetings or any supplementary study is to be negotiated directly with the supervisor. Full-time students are expected to engage in at least 36 hours of self-directed study per week. Students will be offered the opportunity to present their work at a seminar session either in person or via video link.

7.2   Course content

Week # / Module #	What key concepts/content will I learn?
All weeks	Issues involved in translation of knowledge into practice

Please note that the course content may be subject to variation.

8.   What resources do I need to undertake this course?

Please note that course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Blackboard site. Please log in as soon as possible.

8.1   Prescribed text(s)

N/A

8.2   Specific requirements

Nil

9.   Risk management

Health and safety risks for this course have been assessed as low.

It is your responsibility as a student to review course material, search online, discuss with lecturers and peers, and understand the health and safety risks associated with your specific course of study. It is also your responsibility to familiarise yourself with the University's general health and safety principles by reviewing the online Health Safety and Wellbeing training module for students, and following the instructions of the University staff.

10.   What administrative information is relevant to this course?

10.1   Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are

expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Blackboard, are electronically checked through SafeAssign. This software allows for text comparisons to be made between your submitted assessment item and all other work that SafeAssign has access to.

10.2   Assessment: Additional requirements

Eligibility for Supplementary Assessment
Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:
a)   The final mark is in the percentage range 47% to 49.4%
b)   The course is graded using the Standard Grading scale
c)   You have not failed an assessment task in the course due to academic misconduct

10.3   Assessment: Submission penalties

Late submission of assessment tasks will be penalised at the following maximum rate:
- 5% (of the assessment task's identified value) per day for the first two days from the date identified as the due date for the assessment task.
- 10% (of the assessment task's identified value) for the third day
- 20% (of the assessment task's identified value) for the fourth day and subsequent days up to and including seven days from the date identified as the due date for the assessment task.
- A result of zero is awarded for an assessment task submitted after seven days from the date identified as the due date for the assessment task.

Weekdays and weekends are included in the calculation of days late.
To request an extension, you must contact your Course Coordinator and supply the required documentation to negotiate an outcome.

10.4   Study help

In the first instance, you should contact your tutor, then the Course Coordinator. Additional assistance is provided to all students through Academic Skills Advisers. To book an appointment or find a drop-in session go to Student Hub. Contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au

10.5   Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Administration of Central Examinations
- Deferred Examinations
- Student Academic Misconduct
- Students with a Disability

Visit the USC website:
http://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching

10.6 General Enquiries

In person:

- **USC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- **USC South Bank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- **USC Gympie** - Student Central, 71 Cartwright Road, Gympie
- **USC Fraser Coast -** Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- **USC Caboolture -** Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au