USC

HLT704 Special Project: Translating Knowledge into Practice

Course Coordinator: Jo Wu (cwu@usc.edu.au) **School:** School of Nursing, Midwifery and Paramedicine

2021 | Semester 2

USC Sunshine Coast	ON CAMPUS	Most of your course is on campus but you may be able to do some components of this course online.
Online	ONLINE	You can do this course without coming onto campus.

Please go to the USC website for up to date information on the teaching sessions and campuses where this course is usually offered.

1. What is this course about?

1.1. Description

This is an independent course of study in which you work with an academic supervisor on a mutually agreed project. It involves selecting an issue within an area of clinical, educational or administrative practice which is problematic or in need of change and for which you have evaluated the state of current practice knowledge (as part of completing HLT703 SP: Evaluating Practice Knowledge). You will then design an intervention or change process and evaluate the implementation of this intervention and the change process or impact.

1.2. How will this course be delivered?

ACTIVITY	HOURS	BEGINNING WEEK	FREQUENCY
ON CAMPUS			
Independent Study/Research	2hrs	Not applicable	Not Yet Determined
ONLINE 1			
Online	2hrs	Not applicable	Not Yet Determined

1.3. Course Topics

Proposal for a change implementation project

Development and critique of a intervention and evaluation plan (Implementation Science/Quality Improvement)

2. What level is this course?

700 Level (Specialised)

Demonstrating a specialised body of knowledge and set of skills for professional practice or further learning. Advanced application of knowledge and skills in unfamiliar contexts.

3. What is the unit value of this course?

24 units

4. How does this course contribute to my learning?

COURSE LEARNING OUTCOMES		GRADUATE QUALITIES
On successful completion of this course, you should be able to...		Completing these tasks successfully will contribute to you becoming...
1	Identify a nursing, midwifery or healthcare clinical, educational or administrative practice issue in need of change or realignment	Creative and critical thinker Engaged
2	Design an intervention or practice change process	Engaged
3	Develop a change management plan	Creative and critical thinker Sustainability-focussed
4	Evaluate intervention and the change management process	Creative and critical thinker

5. Am I eligible to enrol in this course?

Refer to the USC Glossary of terms for definitions of "pre-requisites, co-requisites and anti-requisites".

5.1. Pre-requisites

Students must be enrolled in any Postgraduate AQF Level 8 or 9 program Instructor Consent Required

5.2. Co-requisites

Not applicable

5.3. Anti-requisites

Not applicable

5.4. Specific assumed prior knowledge and skills (where applicable)

It is assumed that you will have completed or are completing simultaneously HLT7XX Special Project: Evaluating Practice Knowledge or that you will have a working knowledge of EBP and systematic review principles and procedures

6. How am I going to be assessed?

6.1. Grading Scale

Standard Grading (GRD)

High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL).

6.2. Details of early feedback on progress

You will develop your plan with your course coordinator or designated supervisor. These early conversations provide valuable input to support your success. The first assessment task provides a progressive assessment point for feedback to support your final submission.

6.3. Assessment tasks

DELIVERY MODE	TASK NO.	ASSESSMENT PRODUCT	INDIVIDUAL OR GROUP	WEIGHTING %	WHAT IS THE DURATION / LENGTH?	WHEN SHOULD I SUBMIT?	WHERE SHOULD I SUBMIT IT?
All	1	Plan	Individual	20%	1500 words	Week 4	Online Assignment Submission with plagiarism check
All	2	Written Piece	Individual	80%	10000 words	Week 13	Online Assignment Submission with plagiarism check

All - Assessment Task 1: Project Outline

GOAL:	To identify a practice change or an intervention, justify the project and formative change/management plan
PRODUCT:	Plan
FORMAT:	Written paper with headings no more than 1500 words in length

CRITERIA:	No.	Learning Outcome assessed
	1 Selection of interventions/change processes	①
	2 Critical evaluation of potential interventions/change processes; and	① ② ③ ④
	3 Identification of possible facilitators and barriers to change.	① ② ③ ④
	4 Coherence and completeness of the plan	① ② ③ ④
	5 Information literacy skills: use of sources and citations	① ② ③ ④
	6 Written presentation including structure, grammar, application of referencing protocol (APA 7th edn.)	① ② ③ ④

All - Assessment Task 2: Project Report

GOAL:	To produce a final report related to the intervention/change process chosen
PRODUCT:	Written Piece
FORMAT:	An individually prepared written report of approximately 10,000 words.

CRITERIA:	No.	Learning Outcome assessed
	1 Identification and analysis of issue and intervention/change process	①
	2 Intervention Design	②
	3 Selection of strategies to effect a change management plan; and	③
	4 Evaluation plan	④
	5 Information literacy skills: use of sources and citations	① ② ③ ④
	6 Written presentation for a report format including structure and headings, grammar, use of appendices, and application of referencing protocol (APA 7th ed.).	① ② ③ ④

7. Directed study hours

A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Directed study hours may vary by location. Student workload is calculated at 12.5 learning hours per one unit.

8. What resources do I need to undertake this course?

Please note: Course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Blackboard site– Please log in as soon as possible.

8.1. Prescribed text(s) or course reader

There are no required/recommended resources for this course.

8.2. Specific requirements

Not applicable

9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low. It is your responsibility to review course material, search online, discuss with lecturers and peers and understand the health and safety risks associated with your specific course of study and to familiarise yourself with the University's general health and safety principles by reviewing the online induction training for students, and following the instructions of the University staff.

10. What administrative information is relevant to this course?

10.1. Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Blackboard, are electronically checked through SafeAssign. This software allows for text comparisons to be made between your submitted assessment item and all other work that SafeAssign has access to.

10.2. Assessment: Additional Requirements

Eligibility for Supplementary Assessment

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

The final mark is in the percentage range 47% to 49.4%
The course is graded using the Standard Grading scale
You have not failed an assessment task in the course due to academic misconduct

10.3. Assessment: Submission penalties

Late submission of assessment tasks may be penalised at the following maximum rate:
- 5% (of the assessment task's identified value) per day for the first two days from the date identified as the due date for the assessment task.
- 10% (of the assessment task's identified value) for the third day - 20% (of the assessment task's identified value) for the fourth day and subsequent days up to and including seven days from the date identified as the due date for the assessment task.
- A result of zero is awarded for an assessment task submitted after seven days from the date identified as the due date for the assessment task. Weekdays and weekends are included in the calculation of days late. To request an extension you must contact your course coordinator to negotiate an outcome.

10.4. Study help

For help with course-specific advice, for example what information to include in your assessment, you should first contact your tutor, then your course coordinator, if needed.

If you require additional assistance, the Learning Advisers are trained professionals who are ready to help you develop a wide range of academic skills. Visit the Learning Advisers web page for more information, or contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au.

10.5. Wellbeing Services

Student Wellbeing provide free and confidential counselling on a wide range of personal, academic, social and psychological matters, to foster positive mental health and wellbeing for your academic success.

To book a confidential appointment go to Student Hub, email studentwellbeing@usc.edu.au or call 07 5430 1226.

10.6. AccessAbility Services

Ability Advisers ensure equal access to all aspects of university life. If your studies are affected by a disability, learning disorder mental health issue, , injury or illness, or you are a primary carer for someone with a disability or who is considered frail and aged, AccessAbility Services can provide access to appropriate reasonable adjustments and practical advice about the support and facilities available to you throughout the University.

To book a confidential appointment go to Student Hub, email AccessAbility@usc.edu.au or call 07 5430 2890.

10.7. Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

* Assessment: Courses and Coursework Programs
* Review of Assessment and Final Grades
* Supplementary Assessment
* Administration of Central Examinations
* Deferred Examinations
* Student Academic Misconduct
* Students with a Disability

Visit the USC website: http://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching

10.8. General Enquiries

- ○ **USC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- ○ **USC Moreton Bay** - Service Centre, Ground Floor, Foundation Building, Gympie Road, Petrie
- ○ **USC SouthBank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- ○ **USC Gympie** - Student Central, 71 Cartwright Road, Gympie
- ○ **USC Fraser Coast** - Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- ○ **USC Caboolture** - Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au