



COURSE OUTLINE

HRM211

Leadership for Organisations

Course Coordinator: Daniel Abell (dabell@usc.edu.au) **School:** School of Business and Creative Industries

2022 | Semester 1

USC Sunshine Coast
USC Moreton Bay

BLEND
ED
LEARN
ING

Most of your course is on campus but you may be able to do some components of this course online.

Online

ONLINE

You can do this course without coming onto campus.

Please go to the USC website for up to date information on the teaching sessions and campuses where this course is usually offered.

1. What is this course about?

1.1. Description

In this course, you will learn fundamental leadership knowledge and skills. Through the lens of human resource management, you will explore the role of leadership at the organisational level, which is associated with enhanced attraction and retention of higher performing staff. You will study leadership at individual, team and organisational levels, foundational leadership approaches, contemporary issues, and visionary and strategic leadership. The leadership qualities learnt in this course tend to be associated with higher levels of individual career progress, fulfilment and productivity.

1.2. How will this course be delivered?

ACTIVITY	HOURS	BEGINNING WEEK	FREQUENCY
BLENDED LEARNING			
Learning materials – Asynchronous online delivery of learning materials	1hr	Week 1	13 times
Tutorial/Workshop 1 – Synchronous and scheduled face to face workshops	2hrs	Week 2	10 times
Seminar – Synchronous, face to face seminars (Recorded).	1hr	Week 1	3 times
Information session – Synchronous online Task Information Sessions (Recorded/ All cohort/ Shared with Online).	1hr	Week 1	3 times
ONLINE			
Learning materials – Asynchronous online delivery of learning material.	1hr	Week 1	13 times
Tutorial/Workshop 1 – Synchronous online workshops (Recorded).	2hrs	Week 2	10 times
Seminar – The recorded version of the Blended Mode seminars or Synchronous Online Seminars (Recorded) depending on the size of the online cohort.	1hr	Week 1	3 times
Information session – Synchronous online Task Information Sessions (Recorded/ All cohort/ Shared with Blended).	1hr	Week 1	3 times

1.3. Course Topics

[Understanding Leadership: Recognizing Your Traits; Engaging Strengths; Understanding Philosophy and Styles; Attending to Tasks and Relationships; Developing Leadership Skills; Creating a Vision; Establishing a Constructive Climate; Embracing Diversity and Inclusion; Listening to Out-Group Members; Managing Conflict; Addressing Ethics in Leadership; Overcoming Obstacles](#)

2. What level is this course?

200 Level (Developing)

Building on and expanding the scope of introductory knowledge and skills, developing breadth or depth and applying knowledge and skills in a new context. May require pre-requisites where discipline specific introductory knowledge or skills is necessary. Normally, undertaken in the second or third full-time year of an undergraduate programs.

3. What is the unit value of this course?

12 units

4. How does this course contribute to my learning?

COURSE LEARNING OUTCOMES	GRADUATE QUALITIES
On successful completion of this course, you should be able to...	Completing these tasks successfully will contribute to you becoming...
1 Apply knowledge of leadership to human resource management practice and challenges.	Knowledgeable Empowered
2 Apply creative and critical thinking to leadership practice.	Creative and critical thinker
3 Demonstrate effective communication for the Human Resource Management profession.	Empowered Engaged
4 Demonstrate an understanding of effectively managing and working in teams in a human resource management context.	Empowered Engaged

5. Am I eligible to enrol in this course?

Refer to the [USC Glossary of terms](#) for definitions of “pre-requisites, co-requisites and anti-requisites”.

5.1. Pre-requisites

Not applicable

5.2. Co-requisites

Not applicable

5.3. Anti-requisites

Not applicable

5.4. Specific assumed prior knowledge and skills (where applicable)

Not applicable

6. How am I going to be assessed?

6.1. Grading Scale

Standard Grading (GRD)

High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL).

6.2. Details of early feedback on progress

In the early topics of the course, formative online quizzes will be available for students to test their knowledge and understanding of the topics covered.

6.3. Assessment tasks

DELIVERY MODE	TASK NO.	ASSESSMENT PRODUCT	INDIVIDUAL OR GROUP	WEIGHTING %	WHAT IS THE DURATION / LENGTH?	WHEN SHOULD I SUBMIT?	WHERE SHOULD I SUBMIT IT?
All	1	Written Piece	Individual	30%	Approximately 800 words.	Week 4	Online Assignment Submission with plagiarism check
All	2	Oral and Written Piece	Individual	40%	4 minutes and 800 words.	Week 9	Online Assignment Submission with plagiarism check
All	3	Oral and Written Piece	Group	30%	15 minutes & 1000 words	Refer to Format	Online Assignment Submission with plagiarism check

All - Assessment Task 1: Concept Summaries

GOAL:	The goal of this assessment task is for you to communicate your leadership knowledge.	
PRODUCT:	Written Piece	
FORMAT:	Write three emails. Each email should be approximately 200-300 words (total word count is 800 words). Each email should cover one of the topics covered in the course up to the submission date. Additional details will be provided in the Assessment area on Canvas.	
CRITERIA:	No.	Learning Outcome assessed
	1	Identification and critical analysis of pertinent issues in leadership strategy and practice. 1
	2	Accuracy, presentation and quality of written work (including argument development and flow, structure, English expression, discipline-based vocabulary, grammar, spelling, and punctuation) 3

All - Assessment Task 2: Leadership Solution

GOAL:	The goal of this assessment task is for you to apply your leadership knowledge, by identifying and communicating the applicability of leadership skills to a specified challenge.	
PRODUCT:	Oral and Written Piece	
FORMAT:	Record and edit a video showcasing how individuals can utilise leadership knowledge and skills to address a specified challenge.	
CRITERIA:	No.	Learning Outcome assessed
	1	Identification and critical analysis of pertinent issues in leadership strategy and practice. 1
	2	Demonstrate critical thinking to develop and evaluate appropriate solutions to leadership problems. 2
	3	Use of appropriate verbal, non-verbal (posture, gesture, eye contact, vocal expressiveness) and/or digital and multimedia communication (media selection, editing, presentation). 3

All - Assessment Task 3: Meeting

GOAL:	Through a simulated business meeting in the context of an assigned case study, demonstrate your leadership knowledge.	
PRODUCT:	Oral and Written Piece	
FORMAT:	This is a group assessment task, with an individual component. 1. As a group, prepare for and participate in analysing a leadership case study. 2. As a group, complete a summary of key references (using the template provided). 3. Individually, complete a teamwork learning diary and reflection (using the template provided). Additional details will be provided in the Assessment area on Canvas. Your marker will allocate a time in Week 12 or Week 13 for the group to conduct the meeting (face to face or via video conferencing). The summary of key references and learning reflection is due 4pm Friday of Week 13.	
CRITERIA:	No.	Learning Outcome assessed
	1	Identification and critical analysis of pertinent issues in leadership strategy and practice. 1
	2	Demonstrate critical thinking to develop and evaluate appropriate solutions to leadership problems. 2
	3	Use of appropriate verbal and non-verbal communication (posture, gesture, eye contact, and vocal expressiveness) 3
	4	Knowledge and application of effective group processes 4
	5	Contribution to the group task. 4

7. Directed study hours

A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Directed study hours may vary by location. Student workload is calculated at 12.5 learning hours per one unit.

8. What resources do I need to undertake this course?

Please note: Course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Canvas site– Please log in as soon as possible.

8.1. Prescribed text(s) or course reader

Please note that you need to have regular access to the resource(s) listed below. Resources may be required or recommended.

REQUIRED?	AUTHOR	YEAR	TITLE	EDITION	PUBLISHER
Required	Northouse, P.G.	2017	Introduction to leadership: Concepts and practice	4th Ed. International Student Edition	Sage Publications.

8.2. Specific requirements

N/A

9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low. It is your responsibility to review course material, search online, discuss with lecturers and peers and understand the health and safety risks associated with your specific course of study and to familiarise yourself with the University's general health and safety principles by reviewing the [online induction training for students](#), and following the instructions of the University staff.

10. What administrative information is relevant to this course?

10.1. Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Canvas, are electronically checked through Turnitin. This software allows for text comparisons to be made between your submitted assessment item and all other work to which Turnitin has access.

10.2. Assessment: Additional Requirements

Eligibility for Supplementary Assessment

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

The final mark is in the percentage range 47% to 49.4%

The course is graded using the Standard Grading scale

You have not failed an assessment task in the course due to academic misconduct

10.3. Assessment: Submission penalties

Late submission of assessment tasks may be penalised at the following maximum rate:

- 5% (of the assessment task's identified value) per day for the first two days from the date identified as the due date for the assessment task.

- 10% (of the assessment task's identified value) for the third day - 20% (of the assessment task's identified value) for the fourth day and subsequent days up to and including seven days from the date identified as the due date for the assessment task.

- A result of zero is awarded for an assessment task submitted after seven days from the date identified as the due date for the assessment task. Weekdays and weekends are included in the calculation of days late. To request an extension you must contact your course coordinator to negotiate an outcome.

10.4. SafeUSC

USC is committed to a culture of respect and providing a safe and supportive environment for all members of our community. For immediate assistance on campus contact SafeUSC by phone: [07 5430 1168](tel:0754301168) or using the [SafeZone](#) app. For general enquires contact the SafeUSC team by phone [07 5456 3864](tel:0754563864) or email safe@usc.edu.au.

The SafeUSC Specialist Service is a Student Wellbeing service that provides free and confidential support to students who may have experienced or observed behaviour that could cause fear, offence or trauma. To contact the service call [07 5430 1226](tel:0754301226) or email studentwellbeing@usc.edu.au.

10.5. Study help

For help with course-specific advice, for example what information to include in your assessment, you should first contact your tutor, then your course coordinator, if needed.

If you require additional assistance, the Learning Advisers are trained professionals who are ready to help you develop a wide range of academic skills. Visit the [Learning Advisers](#) web page for more information, or contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au.

10.6. Wellbeing Services

Student Wellbeing provide free and confidential counselling on a wide range of personal, academic, social and psychological matters, to foster positive mental health and wellbeing for your academic success.

To book a confidential appointment go to [Student Hub](#), email studentwellbeing@usc.edu.au or call 07 5430 1226.

10.7. AccessAbility Services

Ability Advisers ensure equal access to all aspects of university life. If your studies are affected by a disability, learning disorder mental health issue, injury or illness, or you are a primary carer for someone with a disability or who is considered frail and aged, [AccessAbility Services](#) can provide access to appropriate reasonable adjustments and practical advice about the support and facilities available to you throughout the University.

To book a confidential appointment go to [Student Hub](#), email AccessAbility@usc.edu.au or call 07 5430 2890.

10.8. Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Administration of Central Examinations
- Deferred Examinations
- Student Academic Misconduct
- Students with a Disability

Visit the USC website: <https://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching>

10.9. Student Charter

USC is committed to excellence in teaching, research and engagement in an environment that is inclusive, inspiring, safe and respectful. The [Student Charter](#) sets out what students can expect from the University, and what in turn is expected of students, to achieve these outcomes.

10.10. General Enquiries

In person:

- **USC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- **USC Moreton Bay** - Service Centre, Ground Floor, Foundation Building, Gympie Road, Petrie
- **USC SouthBank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- **USC Gympie** - Student Central, 71 Cartwright Road, Gympie
- **USC Fraser Coast** - Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- **USC Caboolture** - Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au