



Course Outline

Code: NUR709

Title: Professional Internship

Faculty:	Science, Health, Education and Engineering
School:	Nursing, Midwifery & Paramedicine
Teaching Session:	Semester 2
Year:	2019
Course Coordinator:	Associate Professor Patrea Andersen Email: panders1@usc.edu.au Tel: 07 54565899
Course Moderator:	Associate Professor Jennifer Rowe

Please go to the USC website for up to date information on the teaching sessions and campuses where this course is usually offered

1. What is this course about?

1.1 Description

The Professional Internship provides the opportunity for you to become immersed in a professional environment, in order to enhance knowledge and skills in a speciality area of practice. Students have the opportunity to demonstrate their learning through the development of a professional portfolio or completion of a discrete project. Students will identify a professional mentor to assist in the development of the internship program and facilitate achievement of learning goals.

1.2 Course topics

- Leadership and management in nursing and midwifery
- Contemporary professional issues
- Mentorship in nursing and midwifery
- Developing project proposals
- Project management
- Professional portfolios in nursing and midwifery

2. What level is this course?

700 level Specialised - Demonstrating a specialised body of knowledge and set of skills for professional practice or further learning. Advanced application of knowledge and skills in unfamiliar contexts

3. What is the unit value of this course?

12 units

4. How does this course contribute to my learning?

Specific Learning Outcomes	Assessment tasks	Graduate Qualities or Professional Standards mapping
On successful completion of this course, you should be able to:	You will be assessed on the learning outcomes in task/s:	Completing these tasks successfully will contribute to you becoming:
Understand and apply principles of leadership and management in the professional context	Task 2	Engaged. Knowledgeable.
Observe, record and critically analyse both the professional context within which the internship takes place and performance in this setting	Task 2 and 3	Creative and critical thinkers.
Demonstrate the ability to communicate and work within teams and to provide leadership to teams in the professional context.	Task 2 and 3	Engaged.
Identify personal and professional learning goals	Task 1	Empowered.
Critically evaluate contemporary professional issues	Task 1	Empowered.

5. Am I eligible to enrol in this course?

Refer to the [USC Glossary of terms](#) for definitions of “pre-requisites, co-requisites and anti-requisites”.

5.1 Enrolment restrictions

Students must be enrolled in Enrolled in Program SC723, SC742, SC423 or SC420

5.2 Pre-requisites

Nil

5.3 Co-requisites

Nil

5.4 Anti-requisites

Nil

5.5 Specific assumed prior knowledge and skills (where applicable)

Not Applicable

6. How am I going to be assessed?

6.1 Grading scale

Limited – Pass (PU), Fail (UF)

This course will be graded as Pass in a Limited Grade Course (PU) or Fail in a Limited Grade Course (UF) as per clause 4.1.3 and 4.1.4 of the Grades and Grade Point Average (GPA) - Institutional Operating Policy of the University of the Sunshine Coast.

6.2 Details of early feedback on progress

Assessment one proposal is a formative assessment. This provides students with feedback regarding their plans for internship, the activities included and proposed evidence for submission of assessment 2 portfolio.

6.3 Assessment tasks

Task No.	Assessment Tasks	Individual or Group	Weighting	What is the duration / length?	When should I submit?	Where should I submit it?	WIL or PC
1	Internship Proposal	Individual	PU/UF	1,000 words	Friday 22nd March Week 4	Blackboard (SafeAssign)	Yes
2	Professional Portfolio or Project Report	Individual	PU/UF	4,000 words equivalent	Friday 1 ²⁴ th May Week 12	Blackboard (SafeAssign) or FOSHEE office	No
3	Internship Evaluation	Individual	PU/UF	N/A	Friday 31 st May . Week 13	Email to Course Coordinator	Yes

Assessment Task 1: Internship Proposal

Goal:	To develop a proposal for the internship that is achievable.
Product:	1,000 word written proposal
Format:	This individual proposal provides you with the opportunity to identify your personal and professional learning needs through the proposal and to gain feedback from the course coordinator on the proposal. A template for the proposal will be provided on Blackboard at the commencement of the semester. As part of the internship you will complete 6 days working with your mentor in the professional environment nominated.
Criteria:	To successfully meet the criteria for this assessment the you will <ul style="list-style-type: none"> • Identify personal and professional learning goals • Critically evaluate of contemporary professional issues • Present a succinct and achievable plan for the internship

Assessment Task 2: Professional Portfolio or Project Report

Goal:	To present the outcomes of the Internship in a Portfolio or Project Report
Product:	You can choose to submit the outcome of your Internship in a portfolio or a project report. A portfolio is a selection of evidence that the goals of the Internship have been met. If the Internship experience involves a discrete project, the outcome is presented as a project report.
Format:	You are required to indicate in your proposal whether the submission will be in the form of a portfolio or a report. This is an individual submission which will demonstrate our achievement of your Internship goals.
Criteria:	<ul style="list-style-type: none"> • Identify personal and professional learning goals • Demonstrate the ability to work within teams and to provide leadership to teams in the professional context. • Observe, record and critically analyse both the professional context within which the internship takes place and your performance in this setting • Understand and apply principles of leadership and management in the professional context • Demonstrate reflective critical thinking

Assessment Task 3: Evaluation of Internship

Goal:	The aim of the evaluation is to demonstrate your achievement during the Internship experience.
Product:	Your mentor will complete the evaluation with you at the completion of the Internship
Format:	A template for the evaluation will be provided on Blackboard. Discuss the evaluation with your mentor at the commencement of and throughout the Internship experience.
Criteria:	<ul style="list-style-type: none"> • Demonstrate achievement of personal and professional learning goals including completion of work integrated learning component • Communicate and engage with the professional community to identify an appropriate mentor • Communicate effectively within professional environments • Demonstrate the ability to work within teams and to provide leadership to teams in the professional context. • Demonstrate reflective critical thinking

7. What are the course activities?

7.1 Directed study hours

The directed study hours listed here are a portion of the workload for this course. A 12 unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Directed study hours may vary by location. Student workload is calculated at 12.5 learning hours per one unit.

Location: Specific Campus(es) or online:	Directed study hours for location:
Sippy Downs	Online learning. 6 days work integrated learning as negotiated.

7.2 Course content

Week # / Module #	What key concepts/content will I learn?
1	Introduction to the Professional Internship
2	Developing a proposal and finding a mentor
3-12	Internship activities
13	Mentor Evaluation

Please note that the course activities may be subject to variation.

8. What resources do I need to undertake this course?

Please note that course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Blackboard site. Please log in as soon as possible.

8.1 Prescribed text(s)

Not Applicable

8.2 Specific requirements

Not Applicable

9. Risk management

Health and safety risks have been assessed as low.

It is your responsibility as a student to review course material, search online, discuss with lecturers and peers, and understand the health and safety risks associated with your specific course of study. It is also your responsibility to familiarise yourself with the University's general health and safety principles by reviewing the [online Health Safety and Wellbeing training module for students](#), and following the instructions of the University staff.

10. What administrative information is relevant to this course?

10.1 Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Blackboard, are electronically checked through SafeAssign. This software allows for text comparisons to be made between your submitted assessment item and all other work that SafeAssign has access to.

10.2 Assessment: Additional requirements

Limited Graded Course:

This course will be graded as Pass in a Limited Grade Course (PU) or Fail in a Limited Grade Course (UF) as per clause 4.1.3 and 4.1.4 of the Grades and Grade Point Average (GPA) - Institutional Operating Policy of the USC. In a course eligible to use Limited Grades, all assessment items in that course are marked on a Pass/Fail basis and all assessment tasks are required to be passed for a student to successfully complete the course. Supplementary assessment is not available in courses using Limited Grades.

10.3 Assessment: Submission penalties

You must contact your Course Coordinator and provide the required documentation if you require an extension or alternate assessment.

10.4 Study help

In the first instance, you should contact your tutor, then the Course Coordinator. Additional assistance is provided to all students through Academic Skills Advisers. To book an appointment or find a drop-in session go to [Student Hub](#).

Contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au

10.5 Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Administration of Central Examinations

- Deferred Examinations
- Student Academic Misconduct
- Students with a Disability

Visit the USC website:

<http://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching>

10.6 General Enquiries

In person:

- **USC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- **USC South Bank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- **USC Gympie** - Student Central, 71 Cartwright Road, Gympie
- **USC Fraser Coast** - Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- **USC Caboolture** - Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au