USC

COURSE OUTLINE

SPX304 Professional Placement in Sport Studies

Course Coordinator: Michelle Small (msmall@usc.edu.au) **School:** School of Health and Behavioural Sciences

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2022 | Semester 1

USC Sunshine Coast

BLENDED LEARNING

Most of your course is on campus but you may be able to do some components of this course online.

Please go to the USC website for up to date information on the teaching sessions and campuses where this course is usually offered.

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1. What is this course about?

1.1. Description

In this course you will apply your skills and knowledge of sports and your complementary discipline area through a 130-hour supervised vocational work placement. Potential placements will depend on your choice of major but may including working in industry, education, community or other organisations on activities related to sports journalism or sports media; public relations for teams, organisations and athletes; sports or tourism event planning and coordination; sports business management; or marketing sports related events, businesses and products. This is not an ESSA accredited course.

1.2. How will this course be delivered?

ACTIVITY	HOURS	BEGINNING WEEK	FREQUENCY
BLENDED LEARNING			
Tutorial/Workshop 1 – You will have two workshops, one in O week and one class in week 11. These workshop will be shared with another course that has similar requirements.	2hrs	Orientation week	2 times
Placement – You will be placed on placement between week 1 and week 13. You dates for placement will be dependant on the placement site and their availability.	130hrs	Week 1	Once Only

1.3. Course Topics

You will have two workshop classes. One before you commence placement to discuss the requirments in placement and one at the end of placement to summarise and prepare for submission. Your placement experience will in line with Sport Studies.

2. What level is this course?

300 Level (Graduate)

Demonstrating coherence and breadth or depth of knowledge and skills. Independent application of knowledge and skills in unfamiliar contexts. Meeting professional requirements and AQF descriptors for the degree. May require pre-requisites where discipline specific introductory or developing knowledge or skills is necessary. Normally undertaken in the third or fourth full-time study year of an undergraduate program.

3. What is the unit value of this course?

12 units

4. How does this course contribute to my learning?

COURSE LEARNING OUTCOMES	GRADUATE QUALITIES
On successful completion of this course, you should be able to...	Completing these tasks successfully will contribute to you becoming...
1 Set work-related learning goals.	Empowered Ethical Engaged
2 Develop enhanced practical skills in targeted areas of sport studies	Empowered Engaged
3 Develop enhanced practical skills that enable students to work in the community	Creative and critical thinker Empowered Engaged
4 Learn the value of documenting practical experiences via the use of a portfolio	Knowledgeable Creative and critical thinker Empowered Ethical Engaged

5. Am I eligible to enrol in this course?

Refer to the USC Glossary of terms for definitions of "pre-requisites, co-requisites and anti-requisites".

5.1. Pre-requisites

SPX121 and enrolled in Program SC347 and in final year of study. Mandatory requirements need to be submitted to SONIA for this course before you are eligible to attend a manual enrolment meeting with the Course coordinator.

5.2. Co-requisites

Not applicable

5.3. Anti-requisites

Not applicable

5.4. Specific assumed prior knowledge and skills (where applicable)

Not applicable

6. How am I going to be assessed?

6.1. Grading Scale

Limited Grading (PNP)

Pass (PU), Fail (UF). All assessment tasks are required to be passed for successful completion of the course.

6.2. Details of early feedback on progress

In week 3 to week 4 Students will have a review meeting with the course coordinator to discuss your assessment item progress and your placement performance.

6.3. Assessment tasks

DELIVERY MODE	TASK NO.	ASSESSMENT PRODUCT	INDIVIDUAL OR GROUP	WHAT IS THE DURATION / LENGTH?	WHEN SHOULD I SUBMIT?	WHERE SHOULD I SUBMIT IT?
All	1	Code of Conduct	Individual	Standard contract	Refer to Format	SONIA
All	2	Placement performance	Individual	a) (i)Standard learning plan form and (ii) 200 word reflection and evaluation on how they met their goals on placement b) Standard Supervisor feedback form c) Logbook document that outlines the 130 hours of placement. You must submit electronic copy of your logbook to SONIA d) Variable. Typically, 1 page per hour of work experience. It can either be a paper or electronic record of your portfolio- 130 page portfolio	Throughout teaching period (refer to Format)	SONIA

All - Assessment Task 1: Code of Conduct

GOAL:	The goal of this task is to introduce you to basic professional practice in this industry. The signed contract represents a work contract and prepares you for professional life.
PRODUCT:	Code of Conduct
FORMAT:	Submit: O'week Standard contract format For the contract you are required to read, complete, and sign, in person with the prac co-ordinator, at enrolment. Similar to any authentic work contract you will be required to comply with the contract. Your prac coordinator will be available to answer any questions. The Student agreement includes completion of the signed contract and complying with your contractual requirements.

CRITERIA:	No.		Learning Outcome assessed
	1	Behaviour that is in accordance with the USC student code of conduct	① ② ③
	2	Adherence to the USC student code of conduct	① ③
	3	Completion of the required 130 hours	② ③ ④
	4	Assessment criteria are mapped to the course learning outcomes.	① ② ③ ④

All - Assessment Task 2: Professional Experience: Goal Setting, Feedback, portfolio and logbook

GOAL:	a) Learning plan- set placement goals and learning objectives with your supervisor
	b) Supervisor feedback- Obtain record of feedback with your placement supervisor
	c) Logbook- This assessment item catalogues your placement hours and provides evidence that you completed the both required hours and that your placement was supervised.
	d) Professional Portfolio- The aim of this assessment item is to challenge you to develop a useful personal reference tool that is specific to your placement and your future career
PRODUCT:	Placement performance
FORMAT:	a) SUBMIT: (i) 1st week of each placement. You can arrange your initial feedback with your learning plan discussion. (ii) SUBMIT: Submission meeting. 200 word reflection on how your goals were met.
	b) For a record of supervisor feedback, you are required to meet and obtain initial and final feedback from your supervisor (i) SUBMIT: Initial feedback: this is completed near the time of your learning plan with your supervisor. (ii) SUBMIT: Final feedback: due n the last 1 week of placement.
	c) SUBMIT: Friday of Week 13- You must complete a log book for your 130 hours. You complete this entry after each practicum day.
	d) SUBMIT: Friday of Week 13. The Placement Portfolio is a record of events and activities at the placement. In addition, the Portfolio should also contain reference material, with "key points" or related information. For example, you may include what to consider with a sporting event. You may also note some self-reflections where personal reactions, values, attitudes, knowledge, critical analysis, self-evaluation, strengths and weaknesses are noted. Acceptable resources in the portfolio could include educational resources, scanned sections from coaching manuals, testing procedures, sports science journals, or other course material that is specific to that particular issue. Accordingly, the purpose of the Portfolio is to not only to record fact or observation, but also to act as a personal resource for the future

CRITERIA:	No.		Learning Outcome assessed
	1	Setting of clearly articulated work-related learning goals (specific, measurable, achievable, realistic, and time-oriented)	① ② ③ ④
	2	Performance during placement	② ③
	3	Appropriate reference material to be used as a personal resource for each placement hour	④

7. Directed study hours

A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Directed study hours may vary by location. Student workload is calculated at 12.5 learning hours per one unit.

8. What resources do I need to undertake this course?

Please note: Course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Canvas site– Please log in as soon as possible.

8.1. Prescribed text(s) or course reader

> There are no required/recommended resources for this course.

8.2. Specific requirements

Mandatory Requirements

The Sport and Exercise Science Community page has information regarding the course, its requirements and mandatories which must be completed to be eligible for a face to face enrolment meeting. Please note Blue cards can take up to 8 weeks to process so you will need to ensure this is submitted approx. eight weeks before enrolments open. For this information please select the "SPX304 Placement" tab on the left hand side: The Community page- SPX304. SONIA has information regarding the course, its requirements and mandatories which must be completed to be eligible for a face to face enrolment meeting. For mandatory information see Mandatory information- under 'All students' on SONIA

The steps involved in enrolment are the following and can take some time, so you must commence this process eight weeks before semester commences:

1. You will need to access SONIA Online
2. Register your interest in SPX304. (alternatively you can go onto SONIA under the Forms tab and select "Expression of interest PreEnrolment Form…" in the drop down, add it, complete the form and submit it.
3. Complete your pre-enrolment Mandatory Requirements
Follow the prompts to the Mandatory Buttons for Blue Card, CPR and First Aid so you are eligible for an enrolment meeting. Please note your Student Placement Agreement and PrePlace will not be available to complete until after you have been enrolled via the manual enrolment meeting.
4. Once all the required course mandatories are uploaded to SONIA
 email shssplacements@usc.edu.au to confirm your eligibility to enrol into SPX304
5. If you are eligible you will receive an email asking you to select a group meeting time to finalise your enrolment

9.   How are risks managed in this course?

Health and safety risks for this course have been assessed as low. It is your responsibility to review course material, search online, discuss with lecturers and peers and understand the health and safety risks associated with your specific course of study and to familiarise yourself with the University's general health and safety principles by reviewing the online induction training for students, and following the instructions of the University staff.

10.   What administrative information is relevant to this course?

10.1. Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Canvas, are electronically checked through Turnitin. This software allows for text comparisons to be made between your submitted assessment item and all other work to which Turnitin has access.

10.2. Assessment: Additional Requirements

Limited Graded Course:

This course will be graded as Pass in a Limited Grade Course (PU) or Fail in a Limited Grade Course (UF) as per clause 4.1.3 and 4.1.4 of the Grades and Grade Point Average (GPA) - Institutional Operating Policy of the USC.

In a course eligible to use Limited Grades, all assessment items in that course are marked on a Pass/Fail basis and all assessment tasks are required to be passed for a student to successfully complete the course. Supplementary assessment is not available in courses using Limited Grades.

10.3. Assessment: Submission penalties

You must contact your Course Coordinator and provide the required documentation if you require an extension or alternate assessment.

10.4. SafeUSC

USC is committed to a culture of respect and providing a safe and supportive environment for all members of our community. For immediate assistance on campus contact SafeUSC by phone: 07 5430 1168 or using the SafeZone app. For general enquires contact the SafeUSC team by phone 07 5456 3864 or email safe@usc.edu.au.

The SafeUSC Specialist Service is a Student Wellbeing service that provides free and confidential support to students who may have experienced or observed behaviour that could cause fear, offence or trauma. To contact the service call 07 5430 1226 or email studentwellbeing@usc.edu.au.

10.5. Study help

For help with course-specific advice, for example what information to include in your assessment, you should first contact your tutor, then your course coordinator, if needed.

If you require additional assistance, the Learning Advisers are trained professionals who are ready to help you develop a wide range of academic skills. Visit the Learning Advisers web page for more information, or contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au.

10.6. Wellbeing Services

Student Wellbeing provide free and confidential counselling on a wide range of personal, academic, social and psychological matters, to foster positive mental health and wellbeing for your academic success.

To book a confidential appointment go to Student Hub, email studentwellbeing@usc.edu.au or call 07 5430 1226.

10.7. AccessAbility Services

Ability Advisers ensure equal access to all aspects of university life. If your studies are affected by a disability, learning disorder mental health issue, injury or illness, or you are a primary carer for someone with a disability or who is considered frail and aged, AccessAbility Services can provide access to appropriate reasonable adjustments and practical advice about the support and facilities available to you throughout the University.

To book a confidential appointment go to Student Hub, email AccessAbility@usc.edu.au or call 07 5430 2890.

10.8. Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Administration of Central Examinations
- Deferred Examinations
- Student Academic Misconduct
- Students with a Disability

Visit the USC website: https://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching

10.9. Student Charter

USC is committed to excellence in teaching, research and engagement in an environment that is inclusive, inspiring, safe and respectful. The Student Charter sets out what students can expect from the University, and what in turn is expected of students, to achieve these outcomes.

10.10. General Enquiries

In person:

- **USC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- **USC Moreton Bay** - Service Centre, Ground Floor, Foundation Building, Gympie Road, Petrie
- **USC SouthBank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- **USC Gympie** - Student Central, 71 Cartwright Road, Gympie
- **USC Fraser Coast** - Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- **USC Caboolture** - Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au