

UNDERGRADUATE AND HONOURS BURSARIES

APPLICATION FORM — 2020



Graduate Women Qld Inc. Sunshine Coast Branch (GWQ-SC)

Affiliated with Australian Federation of Graduate Women (AFGW).

"AFGW is the voice of graduate women promoting the advancement of women worldwide and their equality of opportunity, through initiatives in education, friendship and peace."

APPLICATION CLOSING DATE: Friday 3 April 2020 | Late applications and late references will **NOT** be accepted after this date. **NOTE:** The decision of the GWQ selection panel is final and no discussion will be entered into.

Information for Applicants and Referees

Download the free **Adobe Reader** to best enable you to fill out and return this form. The use of any other third-party software may result in the submission of a blank form.

BACKGROUND

The aims and objectives of the AFGW are:

- To unite the association of women graduates in Australia for the furtherance of their common interests and for affiliation with the International Federation of University Women (IFUW);
- To promote understanding and friendship among the women of the world, irrespective of their race, nationality, religion or political opinions;
- To encourage international cooperation;
- To further the development of education;
- To represent university women in international organisations;
- To encourage the full application of their knowledge and skills to problems which arise at all levels of public life, whether national, regional or global and to encourage participation in solving these problems.

The GWQ Sunshine Coast Branch offers up to three (3) annual non-renewable bursaries each of AUD\$1,500. These bursaries are to assist with educational expenses for full-time or part-time female students in the 2nd, 3rd, or 4th year (including Honours), of their first undergraduate degree.

Each year the GWQ Sunshine Coast Branch will generally seek to provide one of these bursaries to eligible female students who are a mature-aged student; a student who entered University as an immediate school leaver; an Honours student and a student of Indigenous descent, provided all other eligibility criteria are met.

Visit our website GWQ Sunshine Coast branch: <http://graduatewomen.org.au>

ELIGIBILITY

Applicants must meet the following criteria:

- Minimum GPA of 5.5
- In 2nd year or above
- Studied for at least one year at the University of the Sunshine Coast
- Current Australian Citizen; New Zealand Citizen; Australian Permanent Resident; Permanent Humanitarian Visa Holder
- Female student enrolled either part-time or full-time in her FIRST undergraduate degree or in Honours year at USC.

NOTE: Previous winners of GWQ or AFUW awards are NOT ELIGIBLE. However, previous applicants who were not successful are welcome to reapply.

ENQUIRIES and LODGEMENT

Email: scholarships@usc.edu.au (Enquiries and lodgement)

Tel: +61 7 5430 2890 (Enquiries only)

Office opening hours:

Monday–Friday: 8.30am–4.30pm

Applicants must sign the declaration as to the correctness of information provided. Please read Section 9.0 carefully.

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1.0 PERSONAL INFORMATION

USC Student ID Number						Family name:	First name:				
Date of birth:	DD	MM	YYYY	Country of birth:							
<input type="checkbox"/> Australian Citizen						<input type="checkbox"/> New Zealand Citizen		<input type="checkbox"/> Australian Permanent Resident		<input type="checkbox"/> Permanent Humanitarian Visa Holder	

2.0 CONTACT DETAILS

Residential address

Number and Street:		
City / Suburb:	State:	Postcode:
Telephone number:	Mobile telephone number:	
Personal email address:	USC email address:	

3.0 ACADEMIC INFORMATION

Study load: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	
Degree program:	
Current year of study:	OR <input type="checkbox"/> Honours
Tertiary results at USC (in brief):	
Grade Point Average (GPA):	Total number of subjects you completed at USC:

4.0 EMPLOYMENT

Please provide details of recent employment, work experience or placement.

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5.0 REFEREES

You are required to provide 2 confidential written references; one from an academic member of staff who has taught you recently; and one from a recent employer. If no recent employment, provide 2 written references from academic staff.

IMPORTANT NOTE: Referee proformas are provided for you to send to your referees. These must be lodged independently by the Referee. Referees are asked to email the completed proforma directly to the USC Scholarships Office, **NOT** to return them to you as the applicant; and **NOT to be lodged with your application form**. Responsibility for following up referees is up to the applicant. Late references will not be accepted and will disadvantage your application.

Referee 1: Academic OR Work

Family name:	First name:	Position:
Work telephone number:	Mobile telephone number:	
Reliable email address:		

Referee 2: Academic OR Work

Family name:	First name:	Position:
Work telephone number:	Mobile telephone number:	
Reliable email address:		

6.0 SELF EVALUATION

➔ **NOTE:** The word count from each section from 6.1–6.5 must be added together to a total of **no more than 1500 words**.

6.1 Personal achievements

What has been your greatest achievement to date; what was involved; and why was it satisfying for you?

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6.0 SELF EVALUATION *continued*

6.2 Career and personal goals

What are the three (3) most important things that you aim to achieve in the foreseeable future; and how do you plan to achieve them?

6.3 Commitment to area/s such as the community, environment, family and the University

Provide examples of your active membership or involvement in any of the areas mentioned.

In what ways do you contribute?

Family responsibilities (if applicable and appropriate).

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6.0 SELF EVALUATION continued

6.4 Current and/or past university or community leadership roles

6.5 Other personal interests

If applicable, please provide brief details of:

Any disability:

Your Honours field of study and its broader application:

Connections to the Indigenous community:

Any additional information to support your application:

7.0 PREVIOUS and CURRENT FINANCIAL AWARDS, SCHOLARSHIPS and BURSARIES

Do you receive income from Centrelink (eg Austudy, Abstudy, Youth Allowance, Carer payment)? Yes No

Is your only Centrelink payment Family Tax Benefit? Yes No

→ If yes, please provide Centrelink CRN:

NOTE: By providing your Centrelink information, you are enabling the University of the Sunshine Coast to access your Centrelink record on behalf of GWQ. This information is held confidentially by the University.

Do you receive a Commonwealth Learning Scholarship (if you received Centrelink Start-up Scholarship or Re-location Scholarship, answer NO)?

Yes No

Please provide details of previous bursary/scholarships:

Name of bursary:	Year received:	Amount:
Name of bursary:	Year received:	Amount:
Name of bursary:	Year received:	Amount:

Do you receive any other financial assistance from parents, partner, part-time work or other means? Yes No

→ If yes, please provide brief information below:

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8.0 DOCUMENTATION AND SUBMISSION

Please select the method of submission:

Email to scholarships@usc.edu.au from your student email account only (as this authenticates your signature)

- Please ensure you attach **ALL supporting documents with your application form**. USC will forward these to GWQ on your behalf, along with your academic transcript.
- **Proof of indigenous heritage** if applying for the Indigenous bursary category.
 - Not required, already given to Buranga Centre at USC.
- An **Official Academic Transcript** of all completed undergraduate subjects, demonstrating a minimum GPA of 5.5 (a printout of your Unofficial Transcript from USC Central is sufficient for studies undertaken at USC).
- **Employment details** if applicable.

Selection process

All short-listed applicants are required to attend a **panel interview**. This will be held at the **University of the Sunshine Coast** on **Saturday 16 May 2020**. A GWQ-SC member will be in contact with all short-listed applicants to confirm the time of interview.

Successful applicants are required to attend the presentation ceremony. This will be a community breakfast event held at the **University of the Sunshine Coast** on Saturday, **4 July 2020**. All successful applicants will be required to give a short presentation at this event, as part of personal and professional development to outline their plans and achievements. A GWQ-SC member will advise all successful applicants of the details of the presentation in due course.

APPLICANT'S CHECKLIST

- My Referees have the reference proforma and were reminded to email this direct to scholarships@usc.edu.au
- My application is typed, and has been checked for accuracy and correct grammar
- I have checked that my computer has Adobe Acrobat PDF Reader before completing this application form
- Self-evaluation answers are under the 1500 word limit
- Application is signed, if lodged in person or by post (no signature required if sent from @student.usc.edu.au)
- If shortlisted I agree to attend a panel interview at USC on Sat, 16 May 2020 and the Award ceremony, if selected, on Sat, 4 July 2020.

9.0 DECLARATION

I authorise Centrelink / I do not authorise Centrelink (please tick as appropriate) to electronically provide a statement of information to the University of the Sunshine Coast to assist in the assessment of my entitlement to Scholarships and Bursaries provided on an Equity basis. I understand that the information provided by Centrelink may include, where relevant, current or historical details of payments received, dependents, Centrelink deductions, income, assets and confirmation of my current address.

I understand I will be able to obtain a written copy of the Statements at any time from either the University of the Sunshine Coast or Centrelink. A brochure is available from Centrelink that provides more details about the Centrelink Confirmation eServices, or on Centrelink's website at www.centrelink.gov.au

I have read the University's statement on privacy and the purposes for which my information will be used—available at www.usc.edu.au/privacy

I agree to be bound by the statutes, policies, guidelines and rules of the University amended from time to time and agree to pay all fees and charges directly arising from my enrolment.

I consent to receiving information electronically and agree to access the correspondence of my University email account on a regular basis and to maintain current mailing address details.

Further to this, if I am successful as a GWQ-SC Bursary applicant, I grant to GWQ-SC, the use of my photograph and all personal and other information provided with this application for the purpose of publicity. I will also be available to attend the presentation breakfast event in July 2020.

Applicant's name or scanned signature:	Date:
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PRIVACY STATEMENT

The University of the Sunshine Coast collects, stores and uses personal information only for the purposes of administering student and prospective student admissions, enrolment and education. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the University's Privacy plan at www.usc.edu.au/privacy